



May 26, 2021

Deborah Bickmire
City of Aurora Planning Department
15151 E. Alameda Parkway, Suite 2300
Aurora, CO 80012

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

Dear Ms. Bickmire,

The following are written responses to the applicable City comments dated October 18, 2019 for your review. When we first submitted a preapp back in 2019 for this area we included the PA-15 Neighborhood Park and PA-16 open space. Since then, we have separated out the PA-3 homesites into Filing 6, and PA-15 and PA-16 into this submittal known as Filing 11. Responses to most of the preapp comments were provided in the first submittal of Filing 6. Below we have included responses to comments related to the parks and open space in PA-15 and PA-16.

Key Issues:

- ▶ **Traffic Comments:** Not included, a revised letter will follow next week. **Response: Not applicable**
- ▶ **Process:** As part of the application, the following land use requests will need to be made:
 - Preliminary Plat (formerly Contextual Site Plan) **Response: Acknowledged**
 - Major Subdivision Final Plat **Response: Acknowledged**

Your project can be reviewed and approved administratively if no adjustments/waivers are included. If adjustments are included, a public hearing before the Planning Commission will be required.

- ▶ **Potholing Prior to Civils:** Note that Aurora Water will now require potholing all connections and conflicts prior to civil plan submittal. **Response: Acknowledged**

- ▶ **Parks Recreation and Open Space (PROS):** Several requirements, including park land dedication, open space, buffering and fees, are presented in the PROS section of these notes beginning on page 12. **Response: Noted**

- ▶ **Public Improvements:** Public improvements for this development shall be per the approved Public Improvements Plan (PIP). This may include additional roadway and drainage improvements as identified in the PIP. **Response: Not applicable**

- ▶ **Adjustments (Formerly known as Waivers):** From the material supplied, it is possible you will require an adjustment from the 2,640 foot maximum block length for the bungalows adjacent to the park/open space. **Response: Not applicable**

Standards and Issues:

1. Zoning and Land Use Issues

1A. The subject property is located within Planning Area 3 of the Green Valley Ranch East Framework Development Plan (FDP), which is designated as age restricted for an “Active Adult” community. **Response: Acknowledged**

1B. The Unified Development Ordinance (UDO) became effective on September 21, 2019. The zoning for this site is R-2 (Medium Density Residential District), Sub-Area C. This district is intended to include various types of medium density housing with adequate amounts of usable common space and amenities that are close to collector streets and public transit facilities. **Response: Acknowledged**

1C. A Major Subdivision Final Plat is required for the proposed development and is subject to the criteria in Section 146-5.4.2.A.3.b. The final plat can be reviewed concurrent with the Preliminary Plat, however, it encouraged to submitted the final plat following the first review of the Preliminary Plat. **Response: Acknowledged**

2. Traffic and Street Layout Issues

All proposed streets whether public or private need to be labeled according to our street standard ordinance, Chapter [126-1](#) and [126-36](#) of the city code. City design standards call for 5.5’ detached sidewalks and 8-foot curbside landscape. **Response: Not applicable**

3. Environmental Issues

The City of Aurora has no environmental records on this site. As our records may be incomplete, please contact the Environmental Health Division of the Tri-County Health Department at 303-220-9200, and the Colorado Department of Public Health and Environment (CDPHE) at (303) 692-2000 for more information. **Response: Noted**

4. Site Design Issues

4A. *Density of Use and Residential Dimensional Standards.*

Residential Districts in Sub-Area C shall conform with the dimensional standards outlined in UDO Table 4.2-2. If the small lot standards are applied, refer to Table 4.2-5. Standard, front loaded single-family residential lots shall be a minimum 4,500 square feet with a minimum 50’ lot frontage. **Response: Not applicable**

The design standards for motor court dwelling units (bungalows) are in Section 146-4.2.3.E. Dwellings on lots abutting a public or private street shall have front doors facing that street, and any fence between the dwelling and the street shall comply with the requirements of Section 146-4.7.9.L (Fences and Walls in Residential Developments). The proposed bungalow lots meet the dimensional requirements of a standard lot, and therefore, will not be considered small lots. **Response: Not applicable**

A master planned community in the R-2 zone district containing 100 residential lots or more may include up to 50 percent Small Residential Lots subject to the standards in Section 146-4.2.3.d. **Response: Not applicable**

4B. Building Setbacks and Orientation.

Minimum building setbacks for small residential lot development are outlined in Table 146-4.2-6. The setbacks for front-loaded single family standard lots are as follows: Front: House 15 feet, Garage 20'; Side: 5'; and, Rear: 10 feet. Small, front loaded lots require: Front: House 10 feet, Garage 15'; Side: 5'; and, Rear: 10 feet. Provide typical lot diagrams to illustrate the setbacks for each lot type. **Response: Not applicable**

Dwellings in a motor court shall comply with the standards in Section 146-4.2.3.E. The minimum lot size of each lot is 2,500 square feet with a minimum lot width of 50 feet, as measured at the centerline of the private, shared drive lane. Dwelling units that abut a public or private street shall have front doors facing that street, and any fence between the dwelling and the street shall comply with the requirements of Section 146-4.7.9.L (Fences and Walls in Residential Developments). See Figure 4.2-3 for the required setbacks and dimensions. **Response: Not applicable**

4C. On-Site Vehicular Circulation.

Access and connectivity standards can be found in UDO Section 4.5. All local streets shall be organized so that each lot may be accessed by travelling over no more than two (2) local streets after departing from the grid of arterial or collector (Section 146-4.5.3.B.1). Internal streets shall break up large parcels into smaller, internal "blocks" to avoid the need to use public boundary streets to move between different areas of the development. Such connections shall create internal "blocks" for which the perimeter of each "block" created by internal streets and external streets is no greater than 2,640 feet. The proposed lotting plan appears to exceed the maximum block length in multiple areas. **Response: Acknowledged**

4D. On-Site Amenities and Use of Open Space.

Provide pedestrian and bicycle access throughout the neighborhood. Show connections to the existing and proposed open space and trail networks within and beyond the site boundary that provides connectivity for all residents. Per UDO Section 146-4.2.3.A.5.b, each small residential lot and single-family attached dwelling must be within 1,320 feet of a park or open space. **Response: Noted**

4E. Parking

On-site parking is required by Section 146-4.6 of the UDO. Required guest parking for residential uses may be provided in parking spaces on a residential driveway leading exclusively to a dwelling unit's private residential garage; or along a public street frontage directly abutting the dwelling unit's lot. Please note, no driveway parking can extend into the designated street sidewalk. **Response: Not applicable**

4F. Site Lighting

On-site streets shall be lit with lighting fixtures no more than 25 feet tall. Fixtures shall be of a downcast type and should follow the FDP design standards. Lighting along streets and landscaped areas shall comply with the Aurora Roadway Design and Construction Specifications Manual and be of a unified design. **Response: Noted**

5. Landscape Design Issues

A. **General Landscape Plan Comments.** Prepare your landscape plans in accordance with the requirements found in UDO Section 146-4.7 Landscape, Water Conservation, Stormwater Management, as well as, the [Landscape Reference Manual](#). Please ensure that your landscape architect or designer has a copy of these documents as well as our project specific comments.

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

The landscape plan shall include the necessary landscape tables for each of the required landscape treatments (i.e. standard right-of-way landscaping, street and non-street frontage buffers, building perimeter landscape tables etc.) to demonstrate compliance with code requirements. **Response: Acknowledged**

- **Landscape Plan Preparation:** Please label all landscape sheets “*Not for Construction.*” Landscape construction drawings are not required and therefore do not necessitate the signature, stamp and seal of a licensed landscape architect upon final approval by the City of Aurora. Landscape plans submitted with a site plan, preliminary plat or redevelopment plan are used by the City to determine compliance with the landscape standards and for code enforcement purposes. **Response: Noted**

Landscape plans submitted during the Development Application process must have plant symbols, plant labels with quantities, and a plant schedule upon first submission or a complete review will not be possible and may result in additional submittals and ultimately delays in approval of the plan set. **Response: Noted**

- **PDF Plan Creation Process** - Please ensure that during the PDF creation process, that all AutoCAD SHX text items are removed from the comment section and that the landscape sheets are flattened to reduce the select-ability of items. Instructions can be provided by your Case Manager if there are questions as to how to change the AutoCAD settings during the creation of the PDF's. Plans submitted for city pre-acceptance review will be rejected if it is determined that plans do not comply. This could result in delays in application start times if the applicant is asked to re-upload corrected pdf's. **Response: Addressed**
- **Sight Triangles** – Include sight distance and sight triangles per the [Roadway Design and Construction Specifications](#) document. All landscaping within the designated triangles shall not exceed 26” in height as measured from the roadway surface. **Response: Not applicable**

B. **FDP Landscape Standards.** Comply with the landscape standards in FDP Tab #11. Include unique landscape design features that characterize and carry out the FDP theme(s). **Response: Acknowledged**

C. **Section 146-4.7 Landscape, Water Conservation, Stormwater Management Requirements**
The following bullet points are not necessarily an all-inclusive list of the landscape requirements found within Section 146-4.7. The applicant is responsible for reviewing this section of the UDO and determining all applicable landscape conditions. **Response: Acknowledged**

- **Curbside Landscaping.** For all street frontages, provide one street tree per 40 linear feet. Refer to Section 146-4.7.5(C)2.a. When a detached walk and curbside landscape are provided according to Public Works street cross section requirements, street trees shall be provided within the designated curbside landscape area. Avoid the use of bluegrass sod and where feasible, use the curbside landscape to serve as water quality areas. Refer to the images below as examples of more naturalized plantings. **Response: Noted**



- **Landscape Street Buffers.** A 20' wide landscape street frontage buffer shall be provided along the 48th Avenue and Tibet Road. **Response: Noted**
- **Additional Requirements for Residential Development.** All new single family detached residences are to provide front and side yard (corner lots) and curbside landscaping in accordance UDO Section 146-4.7.5, Table 4.7-2 (Required Landscaping Buffer Widths and Allowed Reductions) and 4.7-3 (Residential Yard Landscape Requirements). Shrub quantities vary depending upon the lot size. Landscaping shall be completed prior to issuance of a final certificate of occupancy. Temporary certificates may be granted at the discretion of the Building Department when certificates are requested outside of the normal landscaping season of April 1st through October 31. Builders may want to consider the xeric option as a tap credit of \$1000.00 per lot is issued for each front yard utilizing the xeric front yard landscape requirements. Contact Aurora Water, Tim York at (303) 739-8819 as newly developed Xeric Front Yard landscape requirements were recently implemented. **Response: Noted**
- **Special Landscape Requirements at Entryways and Intersections.** Provide a distinctive landscape feature at each site entrance. Distinctive landscape features should consist of specimen quality plant material that will provide visual interest during all seasons. Refer to Section 146-4.7.5 L. Site Entryways and Intersections. **Response: Noted**
- **Private Common Open Space/Tract Landscaping.** Common open space and detention areas shall provide landscape consisting of 1 tree and 10 shrubs per 4,000 square feet in accordance with UDO Section 4.7.5.I. **Response: Noted**
- **Retaining Walls.** Design standards for retaining walls are outlined in Section 146-4.7.9.T. Retaining walls in residential development shall be a maximum 48 inches tall adjacent to rear lot lines and common open space, and 30 inches tall adjacent to side lot lines. Terraced retaining walls are not permitted within the side yards of single family detached homes. Walls shall be terraced until the required amount of slope has been taken up. Slopes between walls shall not exceed one foot of rise for each four feet of run (4 to 1). The area between each wall shall be landscaped with one or more of the following: shrubs or groundcover in accordance with Section 146-4.7.3.B.5 (Living Material Requirements). Each wall shall be separated by not less than 36 inches. Please note that use of retaining walls near the Black Forest trees should be minimized. **Response: Acknowledged**

- **Detention and Water Quality Ponds.**

The city encourages all applicants to utilize LID (Low Impact Development) principles as permanent best management practices (BMPs). Many of the LID practices have an integrated vegetative component which supports the treatment, evapotranspiration and infiltration functions so that storm water is treated at the source. With the implementation of LID techniques, landowners can benefit from the environmental quality and aesthetics of the area in which they live and work. **Response: No detention ponds are provided in this site plan. There is a drainage channel running down the middle though.**

Applicants may propose their own BMPs or refer to the Urban Drainage and Flood Control District's Storm Drainage Criteria Manual where multiple examples of BMPs are described such as grass buffers, grass swales, permeable pavements etc. The City of Aurora Water Department has recently completed a study and produced a manual entitled "Low Impact Development Techniques for Urban Redevelopment in Aurora". Applicants are encouraged to utilize this document as an introduction to LID/BMP techniques. To obtain a copy, please contact Vern Adam, Engineering Services Manager at Vadam@auroragov.org. The applicant may also wish to review the Ultra-Urban Green Infrastructure Guidelines published by the City and County of Denver/ Public Works. **Response: Acknowledged**

All detention pond facilities shall not exceed 6' in depth. The area within the tract surrounding the pond shall contain a minimum of 1 tree and 10 shrubs or the approved tree and shrub equivalents per 4000 square feet above the 100-year water surface elevation. When overlapping landscape standards occur such as when buffers, detention/water quality and parking lot landscape requirements fall within the buffer, they may be counted towards meeting the buffer requirements, however the most restrictive requirements shall be met. Landscaping shall be provided in accordance with Section 146-4.7.3 M. Detention and Water Quality Ponds. **Response: Not applicable**

- **Irrigation.** All developments shall install an automatic irrigation system for landscape areas. To assess irrigation, tap fees, the City Water Dept. will require that the applicant divide their landscape into water conserving, non-water conserving and non-irrigated areas as part of the landscape submittal. A table summarizing these areas shall also be provided. Contact Timothy York at (303) 326-8819 in Aurora Water regarding irrigation plan requirements and application fees. An irrigation permit is required prior to the installation of an irrigation system. Refer to UDO Section 146-4.7.3.C. **Response: Noted**

6. Architectural and Urban Design

6A. Design Standards

Provide architecture and urban design standards consistent with the FDP Architectural Standards. Review the building design and architectural standards listed in the FDP and UDO Section 146-4.8 and include an Architectural Standards Matrix with your preliminary plat to identify the styles and level of quality and detail identified in the FDP. A materials board identifying colors and building materials should be provided at the time of application. Elevations are not required in the preliminary plat, however, typical elevations are encouraged to demonstrate the architectural character of the development and can be submitted as a separate exhibit. **Response: Not applicable**

6B. Residential Building Design Standards.

All new single-family residential construction shall meet the building design standards of UDO Section 146-4.8. Table 4.8-1 identifies the standards for building design standards, massing and articulation, building materials, and roof design for single family detached dwellings. **Response: Not applicable**

The following bullet points are not an all-inclusive list of the design standards found within Section 146-4.8.3. The applicant is responsible for reviewing the building design standards and determine all applicable conditions.

- Model home design variety
- Elevation repetition
- Garage doors as a percentage of front facades
- Paint scheme repetition
- Roof line variation
- Distribution of masonry and architectural features
- Placement of windows

Response: Acknowledged

Please note, enhanced elevations with additional architectural detail is needed along rear elevations adjacent to any open space or street. **Response: Not applicable**

6C. Design Variety

Design variety standards can be found in Section 146-4.8.3. A subdivision plat consisting of 50 or more lots, at least four different home model varieties shall be constructed, each with a distinct floor plan and elevations. No identical model home elevation shall be repeated directly across the street and no model elevation shall be repeated more than once every four lots. Approved paint schemes shall not be repeated more than once every four lots or directly across the street. The design variety for motor courts (Bungalows) shall be applied the same as a cul-de-sac. **Response: Not applicable**

6D. Fences and Walls

Proposed fencing and walls should be consistent with the FDP Urban Design Standards. Identify all fence types and locations on your preliminary plat and landscape plans and include details for each fence type. Please note any fencing along collector street frontages are required to be constructed by and maintained by the Metro District or Home Owner's Association. Fences adjacent to open space shall meet the open space fence standards. A 3-rail open space fence with pet mesh is required in order to keep pets within private property, as well as, keep wild animals out of private property. Any rear yards facing a street must be setback twenty feet and the associated tract landscaped. **Response: No perimeter fencing will be provided as part of this submittal. Internal fencing will include fencing at the dog park and fencing at the community garden.**

7. Signage

Please indicate where monument signs (if any) are proposed for the neighborhood and ensure they are located outside of any easements. All ground signs should be at least 4 feet back from the property line and 21 feet back from the flow line. Please refer to Section 146-4.10 of the UDO for complete regulations. **Response: No signage will be provided at this time.**

8. Adjustments (Formerly known as Waivers)

From the material supplied, it is possible you will require an adjustment from the 2,640 foot

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

maximum block length for the bungalows adjacent to the park/open space. If you request any adjustments, you must clearly list them in your *Letter of Introduction* and justify them according to the criteria listed in UDO Section 146-5.4.4.D. You must also list them on the cover sheet of your Preliminary Plat or other drawings on which they occur. Any adjustments may require a public hearing before the Planning Commission. Staff is likely to support an adjustment for those lots adjacent to the open space/park. **Response: Not applicable**

9. Mineral Rights Notification Requirements

Please fill out the [Mineral Rights Affidavit](#) / [Severed Mineral Rights Notice](#) and supply this document to your Case Manager at the time of site plan submittal. **Response: Affidavit provided.**

10. New CAD Standards

The City of Aurora has developed a CAD Data Submittal Standard for internal and external use to streamline the process of importing AutoCAD information into the City's Enterprise GIS. Digital Submission meeting the CAD Data Submittal Standards are required by consultants on development projects before submitting to the City for signature sets and on capital projects funded by the City. Please review the CAD Data Submittal Standards, including templates and required layer file labeling, at <http://tinyurl.com/AuroraCAD>. **Response: Acknowledged**

Pre-submittal Meeting:

At least one week prior to submitting an application, you will be required to hold a Pre-submittal meeting with your assigned Case Manager to ensure that your entire application package is complete and determine your application fee. Please contact your Case Manager in advance to schedule. **Response: Not applicable**

Community Participation:

You are encouraged to work proactively with neighborhood groups and adjacent property owners. Neighborhood groups within a mile radius will formally be notified of this project when submittal has been made to the Planning Department. **Response: Acknowledged**

Neighborhood Services Liaison:

- Your Neighborhood Services Liaison is Scott Campbell. He has put together a report attached to these notes listing the registered groups within one mile of your proposed project and can assist in scheduling and facilitating meetings with community members. It is recommended that you work with the neighborhood organizations that express interest in your project to mediate and mitigate concerns. **Response: Acknowledged**
- All meetings with neighborhood associations should also include your Planning Department Case Manager so that questions concerning City Code or policies and procedures can be properly addressed. We will record any project-related commitments that you make to the community at these meetings. **Response: Acknowledged**
- Additional information about the Neighborhood Liaison Program can be found on the [Neighborhood Services](#) page of the city website. **Response: Acknowledged**

[Parks, Recreation & Open Space Department \(PROS\)](#)

Project Characterization:

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

Based on your proposal, the following information has relevance to the determination of PROS' requirements for this project:

- Your proposed unit count is within the approved density with the FDP, therefore no additional land dedication is required.
- Your proposal triggers several park requirements.
- A pedestrian bridge will be required across the drainage channel.

Response: Low water crossings across the channel in several locations are provided.

PA-15 Neighborhood Park:

The neighborhood park is required to be completed before the 400th CO within PA 1,2,3 and 4 or by 6th months of completion of adjacent infrastructure. Please coordinate with PROS on the timing of construction of the park. Conform with Form J in regard to the approved design elements.

In order for the residents to access the park and adequately meet service radius requirements, a pedestrian bridge will be required across the drainage channel through to street A. PROS suggest placing the local trail connector and bridge in alignment with Street C to ensure that sidewalks and crossing will remain aligned. Local trail connections must be a minimum of 6' with 10' on either side of the trail edge. **Response: With the latest design, PA1, PA3 and PA4 have less than 400 C.O.'s. PA-15 Neighborhood Park will be triggered as we move into next active adult filing to the northeast. Construction of this park will occur before future active adult filings. Pedestrian connections occur across the channel as a low water crossings.**

PA-34 Pocket Park:

PA-34 must be completed prior to 50% CO within PA-1. Please follow Form J within the FDP for all programmatic requirements. **Response: Not applicable**

PA-16 Open Space:

Please note that open space PA-16 must be dedicated and constructed with associated drainage improvements. Conform with Form J on the programmatic elements included in the corridor. Community trails must be 8' minimum in width and setback from all adjacent property lines at least 10'. Refer to PROS Manual for all approved materials and grades. **Response: Acknowledged**

Connectivity:

PROS will be reviewing to ensure connectivity to the trail from all lots within the neighborhood. The FDP identifies a neighborhood connection which connects the internal neighborhood park loops back to the pocket park. Please retain this connection as a minimum 6' wide trail which should connect from the pedestrian bridge, between the lots in the landscaped area, and connect directly to the sidewalk. **Response: Trail connections provided to Filing 6, Filing 5, and Filing 1. Future connections to the northeast unplatted active adult community are also shown.**

Special Landscape Buffer:

A 25' landscape buffer is required for all non-detached lots adjacent to parks and open spaces. This 25' buffer is measured from your property line and may not be reduced or encroached into by buildings or pavement. **Response: Filing 1, 5 and 6 have all single family detached product.**

Open Space Fencing:

Please note that all homes adjacent to PA-16 open space must follow City of Aurora open space fence standards. A 3-rail open space fence with pet mesh is required in order to keep pets within private property as well as keep wild animals out of private property to some extent. Fences should be 48 inches in height, treated wood posts and rails with wire mesh on the private property side. **Response: 3-rail open space fence provided within other filings.**

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

Cash-in-Lieu:

All Community Park Cash-in-lieu has been satisfied. **Response: Acknowledged**

Community Park Development Fees:

In accordance with Section 146-306 of City Code, Park Development Fees shall be collected by the city to cover the cost of constructing new park facilities to serve the needs of the projected population. These fees apply to the project because park facilities are not proposed to be provided on-site. Fees are based on the park land dedication acreages and an annual cost per acre for construction of park facilities. The fees, which are computed and collected on a per-unit basis, shall be paid at time of building permit issuance. The current per-unit fee of **\$511.79** would apply if permits for construction of the residential units are pulled in 2019, and the total paid under either scenario would be as follows:

PROS Requirements Caveat:

The monetary calculations presented herein are estimates based on park construction costs and a per-acre value for infill development at this point in time (current year 2019). The timing for implementation of the project may affect the ultimate amount of fees collected and other payments imposed to satisfy park-related obligations. Furthermore, if aspects of your project change, such as the number of dwelling units proposed, the park land dedication requirements may also change. **Response: Noted**

Aurora Water

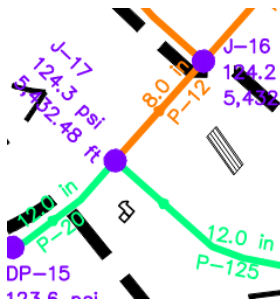
Aurora Water will receive a referral of the Site Plan and Subdivision Plat for review and comment. Please respond to all Water Department comments with your initial submittal.

Key Issues:

- ▶ Individual services with banked meters and common sanitary private collection lateral with services for The 4-pack home design.
- ▶ Potholing all connections and conflicts prior to civil plan submittal.
- ▶ Subdivision Development Fees will apply.
- ▶ A [domestic allocation agreement](#) will be required starting in 2019 for connections 2" and larger.

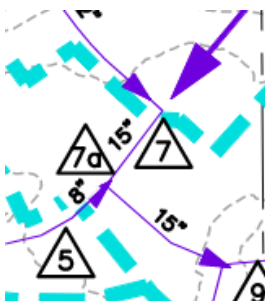
Utility Services Available:

- Water service may be provided from the 12inch PVC main in North Quemoy Street. **Response:**



Per the Master Utility Report by Calibre Engineering, we are tying into an existing water stub just east of the intersection of N. Quemoy Street and N. Rome Street (see picture left). The east leg of this junction is intended to be 8". We will confirm this with the as-built information, as the size of this stub is unclear on the Calibre plans.

- Sanitary sewer service may be provided from the 8 inch PVC main in North Quemoy Street. **Response:**



Per the Master Utility Report by Calibre Engineering, we are tying into an existing sanitary sewer stub just east of the intersection of N. Quemoy Street and N. Rome Street (see picture left). The east leg of this junction is intended to be 15". We will confirm this with the as-built information, as the size of this stub is unclear on the Calibre plans.

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

- Project is located on Map Page 98S. **Response: Acknowledged**

Utility Service Requirements:

- A Site Plan is required for this project and must show existing and proposed utilities including:

- Public/Private Mains
- Service Lines
- Water Meters
- Fire Suppression Lines
- Fire Hydrants necessary to service your development
- Grease Interceptors are required for commercial kitchens
- All utility connections in the arterial roadway are required to be bores.

Response: Acknowledged

- General utility design criteria can be found in Section 5 of the [Standards and Specifications Regarding Water, Sanitary Sewer and Storm Drainage Infrastructure](#) (Utility Manual). **Response: Acknowledged**

Utility Development Fees:

- A partial Storm Drainage Development fee is required prior to the recording of the Subdivision Plat or at the time of building permit approval if a Plat is not required. Additional Storm Drainage fees may be charged and are based on the amount of impervious surface created by this project. **Response: Noted**
- The Water Transmission Development Fee and the Sanitary Sewer Interceptor Fee have been combined into the water connection fee and are required to be paid after issuance of building permit and prior to issuance of the Certificate of Occupancy. **Response: Noted**
- For a full listing of Utility Fees, please see the [Aurora Water Fee Schedules](#).

Public Works Department

Traffic Engineering will receive a referral of the Site Plan and Subdivision Plat for review and comment.

Key Issues:

- ▶ A Detailed Traffic Impact Study will be required with this development. Consider including both PA-1 & PA-3 in the study. Submit with the first of the two PA Development applications. See below for additional information. **Response: Not applicable**
- ▶ Traffic Signal Escrow will be required per the City's Traffic Signal Escrow Ordinance. Anticipated to be based on (c) Large Residential, vs the standard planning area based escrow. **Response: Not applicable**
- ▶ Review T intersections. City standard for ADA ramp location is on the right-hand side of the T intersection, adjust lots to ensure this ramp location does not interfere with driveways, grades or utilities. Adjustments to some lots are expected. **Response: Not applicable**
- ▶ Roadway connectivity looks to be lacking, especially across drainage and connection to 51st. Review City's Roadway Manual, section 4.04.1 Street Layout. **Response: Channel is crossed at N Quemoy St**

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

connecting to Filing 1 along with 51st Ave up in Filing 5. We are trying to minimize the number of crossing to conserve open space and neighborhood park.

- Show all adjacent and opposing access points on the Site Plan. **Response: Not applicable**
- Label the access movements on the Site Plan. **Response: Not applicable**
- Objects and structures shall not impede vision within these sight triangles. Landscaping shall be restricted to less than 26-inches in the sight triangles. Show sight triangles on the site plan and landscaping plan at all access points in accordance with [City of Aurora Standard Traffic Detail TE-13](#). In addition, street trees shall be set back from Stop signs and other Regulatory signs as detailed in [City of Aurora Standard Traffic Detail TE-13.3](#). **Response: Not applicable**

Add the following note landscape plans: 'All proposed landscaping within the sight triangle shall be in compliance with COA Roadway Specifications, Section 4.04.2.10' **Response: Note added**

- The following applies to collector streets. Homes and drives are allowed to front this street if the average daily traffic volume is less than 4,000 and certain mitigation measures are provided. Indicate the mitigation measures on the Site Plan. See Section 4.04.2.02.4 of the *Roadway Design & Construction Specifications*, October 2016 edition. **Response: Not applicable**
- Homes are allowed to front a local street within 75-feet of an arterial street if the average daily traffic volume is less than 2,000 and certain mitigation measures are provided. Indicate the mitigation measures on the Site Plan/Contextual Site Plan. See Section 4.07.7.02.5.04 of the *Roadway Design & Construction Specifications*, October 2016 edition. **Response: Not applicable**

ROW/Plat:

- Designate a Public Access Easement along private roadways. **Response: Not applicable**
- A traffic signal easement shall be required at future signalized locations to accommodate the proposed traffic signal pole, underground conduits, pull boxes and signal control cabinet. **Response: Not applicable**

Improvements:

- Show existing stop signs and street name signs or the installation of new stop signs and street name signs by developer at the site access points onto public streets. Add the following note to the Preliminary Plat/Site Plan: Signs shall be furnished and installed per the most current editions of The Manual on Uniform Traffic Control Devices (MUTCD) and City Standards, and shown on the signing and striping plan for the development. **Response: Not applicable**
- Show the installation, by developer, "Right Turn Only"/"Do Not Enter" signs at appropriate location(s). Signs shall be installed per the most current editions of The Manual on Uniform Traffic Control Devices (MUTCD) and City Standards. **Response: Not applicable**
- The developer is responsible for signing and striping all public streets. The developer is required to place traffic control, street name, and guide signs on all public streets and private streets approaching an intersection with a public street. Add a note to the Site Plan indicating this commitment. **Response: Not applicable**
- The Master Traffic Impact Study has identified multiple potential future signalized locations, a note on the Preliminary Plat/Site Plan shall be provided indicating this responsibility. **Response: Not applicable**
- A Detail Traffic Impact Study (medium) will be required for this site which will include addressing the following specific items:

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

- 1) Existing, buildout and 2040 average daily traffic counts & conformance to Master TIS.
- 2) Include detailed analysis of:
 - a) All site access points
 - b) Interior intersection control
 - c) Intersection of 52nd Ave & Picadilly Rd
 - d) Intersection of 48th Ave & Picadilly Rd
 - e) Intersection of 48th Ave & Tibet Rd
- 3) Signal Warrant Analyses of c & d above – Warrant 1,2,3 all to be included (collect 72 hr tube counts for analysis) for build year & 2040
- 4) If a traffic signal or multiway stop warrant is met at an intersection, then a roundabout shall also be considered at the intersection.
- 5) Discussion of the application of elements from the Traffic Calming Toolbox to address any concerns for speeding, pedestrian crossings, etc. Techniques in the Traffic Calming Toolbox include: Advanced Yield Lines, Enhanced Crosswalk, High-Visibility Signs and Markings, In-Street Pedestrian Crossing Signs, Enhanced Pedestrian Crossing Sign Devices (HAWK or RRFB), Mid-Block Lane Narrowing, Curb Extension, Angled Parking, Pedestrian Safety Island, Staggered Pedestrian Safety Island, Lane Narrowing, Mini Roundabout, Speed Cushions and Chicane. Details of Enhanced Crosswalk, compact roundabout, speed cushions and chicane may be made available if requested.
- 6) Review of City's Roadway Design & Construction Specification section 4.04.1 Street layout and analysis if roadway network meets all criteria in this section and where it falls short of criteria with mitigation for connectivity if not all criteria are met.

The Traffic Study shall be prepared in accordance with the [City of Aurora Traffic Impact Study Guidelines](#).

Submitting the Traffic Study:

- The Traffic Study shall be sent directly to Brianna Medema at bmedema@auroragov.org as soon as possible.
 - The Traffic Study shall also be uploaded with the rest of the submittal.
- Based on our review of the Traffic Impact Study, additional improvements may be required.

RESPONSE: Not applicable

Engineering Division

The Engineering Division reviews the drainage and public improvement components of your project plans. Engineering reviews referrals of the Site Plan and Subdivision Plat from the Planning Department.

Key Issues:

- ▶ Public improvements for this development shall be per the approved Public Improvements Plan (PIP). This may include additional roadway and drainage improvements as identified in the PIP.
- ▶ A preliminary drainage report shall be submitted with the site plan and shall be in conformance with the approved master drainage study. On site detention and water quality shall be provided unless provided in offsite facilities.

Improvements:

Sections and details referenced in the Improvements section refer to the City's [Roadway Design and](#)

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

Construction Specifications (Roadway Manual).

- Typical roadway sections are specified in the City Code and summarized in Section 4.08 with details shown in the Standard Detail S1. **Response: Not applicable**
- Mountable curb and gutter shall be used on all Type 1 and 2 streets. All other streets, including those within the Urban Centers and TODs shall use 6" vertical curb and gutter. **Response: Not applicable**
- Curb ramps must be shown (located) on the plans at all curb returns, "T" intersections, residential mail kiosks or clustered mailboxes, and any other location of public necessity. Refer to Standard Detail S9. Any street grades in excess of three percent will require detailed grading of the curb ramps. **Response: Not applicable**
- Pedestrian Bicycle Railings will be required at and continuous along vertical separations of 30 inches, or greater, or on slopes greater than or equal to 3:1 adjacent to pedestrian areas. See Standard Detail S18. **Response: Noted.**
- Retaining walls shown on plans shall indicate material type and a height range or indicate a maximum height. Where appropriate, guard or hand rails may be required. **Response: Noted.**
- Homes are allowed to front a local street within 75-feet of an arterial street if the average daily traffic volume is less than 2,000 and certain mitigation measures are provided. Indicate the mitigation measures on the Site Plan/Contextual Site Plan. See Section 4.07.7.02.5.04 of the *Roadway Design & Construction Specifications*, October 2016 edition. **Response: Not applicable**
- If gates are incorporated into the design of the development they are required to be setback from the street flow line a minimum of 35-feet or one truck length, whichever is greater. **Response: Not applicable**
- Street lights are required along adjacent roadways. Please refer to the Draft Lighting Standards for street light spacing, location, wattage, etc., information. Street lights along public right-of-way shall become City owned and maintained once they have been installed and the final acceptance letter for the lights has been issued. Street light locations shown on the site plan are conceptual. The street lighting plan shall be included with the Civil Plan submittal and will determine final street light locations based on a photometric analysis. **Response: No streets or street lights are included in this site plan. Lighting internal to the park is being worked thru.**

ROW/Easements/Plat:

- The dedication of a 25-foot lot corner radius is required at the intersection of arterial roadways, a 20-foot lot corner radius is required at the intersection of collector roadways, and a 15-foot lot corner radius is required at the intersection of local roadways. **Response: Not applicable**
- Please coordinate with the Real Property Division of Public Works for the dedication of any required easements. If a plat will be prepared for this development, the plat can cover the required easements. **Response: Noted. The required easements listed below have been added to the plat and are shown on the Site Plan.**
 - Sidewalk easements may be required for new sidewalk installed.
 - A drainage easement shall be required for any detention/water quality facilities on site. This drainage easement shall tie to a public way.
 - Utility easements shall be required for any proposed water/sanitary sewer/public storm sewer located outside of public right-of-way.
 - Public access/fire lane easement shall be required for fire lanes outside of public right-of-way. Please coordinate with Life Safety for their alignment.

Drainage:

Drainage design standards can be found in the City's ["Storm Drainage Design and Technical Criteria"](#).

- Per Section [138-367](#) of the Aurora Municipal Code, a Preliminary Drainage plan and report is required prior to Site Plan or Plat approval. A Preliminary Drainage Plan and Report shall be submitted at the time of Planning Department application submittal. A review fee shall be paid to the City prior to acceptance of the preliminary drainage report. The site plan will not be approved until the preliminary drainage report is approved. **Response: Drainage report provided**
- Under the provisions of Colorado Revised Statute 37-92-602(8), any detention or infiltration facility that becomes operational after August 5, 2015, is required to notify downstream water rights holders prior to operation. Urban Drainage and Flood Control District (UDFCD) has created a spreadsheet form (called *SDI Design Data*) for determining compliance with the statute and a web portal that will send a weekly e-mail notification to downstream water rights holders, satisfying the notification requirements. The developer will be responsible for having a professional engineer, licensed in the State of Colorado, complete the *SDI Design Data* and uploading to the web portal. Public Works Engineering will verify the information matches the final drainage report. Notification must be made before Civil Plans will be approved or Stormwater Permits will be issued. **Response: Acknowledged.**
- The preliminary drainage report shall be in accordance with the approved master drainage study. **Response: Noted**
- Storm water from concentrated points of discharge from a minor storm event shall not be allowed to flow over sidewalks, but shall drain to the roadway by the use of sidewalk chase sections. Sidewalk chase sections shall not be located within a curb cut, driveway, curb ramp, or curb return. **Response: Noted.**
- A storm sewer system appears to be located near this site. Please have your Engineer or Surveyor verify and tie your site drainage into it. **Response: Addressed. The drainage and storm sewer for this project has been designed per the master drainage study.**
- Extend storm sewer through the site, including inlets, pipes, manholes, etc., as needed. **Response: Addressed. The storm sewer design is shown on the site plan sheets.**

Fire/Life Safety Comments - Building Division

The Building Division will receive a referral of the Site Plan and Subdivision Plat for review and comment. They will review these documents for Life Safety (Fire Code) and Building Code issues.

Addressing Requirements:

All buildings or structures, except accessory buildings, shall display the proper building number in the manner provided in this article. It shall be the responsibility of the owner, occupant or any person obtaining a building permit to place such number in the manner provided in the Aurora City Code of Ordinance, Chapter 126 - Article VII - Numbering of Buildings. **Response: Only shade structures and 1 vaulted bathroom will be provided.**

Adopted Codes by the City of Aurora – Setbacks:

The site plan and civil plans must reflect the setback requirements of the 2015 International Building and Fire Code for placement of the structure(s) in relation to adjacent buildings, property lines, public ways, accessible walkways, etc. To view the 2015 International Codes please utilize the following hyperlink;

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

ICC Codes Online.

- Please review the 2015 IFC, Chapter 11 for Construction Requirements for Existing Buildings. The provisions of this chapter shall apply to existing buildings constructed prior to the adoption of this code. **Response: Acknowledged.**

Civil Plans:

Based on the discussion within the pre-application meeting the following information must be reflected within the Civil Plan package submitted to Public Works Department.

- [Grading Plan](#)
- [Sign Package](#)
- [Signature Block](#)
- [Street Standards and Street Section Details](#)

Response: Noted. The above requirements will be addressed at time of Civil Plans.

Fire Department Access:

Based on the information presented so far, the type(s) of fire apparatus access road(s) needed for this particular site is:

- [Motor Courts and Looped Lanes – 146-1108](#)
- Private Streets Constructed to Public Street Standards

Response: Not applicable

Fire Hydrants:

The number and spacing of fire hydrants are determined using the 2015 IFC, Appendix B & C. As indicated in the previously stated code sections, fire hydrant coverage requirements includes both internal site areas and abutting public street systems.

- In single-family detached residential sites the IFC reflects an exception in Section 507.5.1 that allows IRC R-3 dwellings to utilize a 600' on center spacing of fire hydrants.
- Based on the proximity of the structure to existing fire hydrants, Fire/Life Safety is not asking for additional fire hydrants to support this site. Please show and label existing fire hydrants abutting this site on the site plan submitted to the Planning Department and Civil Plans submitted to Public Works. **Response: Hydrants provided in adjacent development**

Fire Sprinkled Structures:

The requirements for the installation of a fire sprinkler system are provided within the Chapter 9 of the 2015 IFC and IBC.

General Comments:

- Our jurisdiction has amended the IFC through a city ordinance that removes the requirement for fire sprinkling R-3 Single-Family residences. During the pre-application meeting it was stated that these units would be IRC R-3 Occupancy. If this is changed to IBC R-2 occupancy, then a fire sprinkler system will be required for these units. **Response: Not applicable**

Gated Entry:

The installation of any gating system will require a City of Aurora licensed contractor to obtain a building permit through the Aurora Building Division prior to the start of any work. This would be considered a structural, life safety and electrical review within the Building Division that is conducted on behalf of the Fire Chief.

- If a gating system is to be installed at a site access point, it must be set back from the flow line of the street at least 35 feet or one design vehicle length, whichever is larger, and be approved by the City of Aurora's Fire and Life Safety department. Gating systems located within close proximity to public right-of-way (ROW) may also be assessed by the City of Aurora Traffic Manager or designee and could require a traffic analysis to determine the appropriate distance of gating system

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

to said flow line of ROW. Where a gating system crosses a dedicated or designated fire access roadway please reference the Security Gates section of the latest edition of the International Fire Code (IFC). The installation of security gates across a fire apparatus access road shall be approved by the Fire Chief (designated Fire Chiefs representative).

- A separate building permit is required for the installation of any gating system that may obstruct fire department access to the internal areas of a site. Prior to construction please submit plans and specifications of your proposed gating system to the Aurora Building Division. If you have any questions please contact a Fire/Life Safety representative by calling 303-739-7420. **Response: Not applicable**

Knox Hardware:

Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an accessible location. **Response: Not applicable**

Legend:

The cover sheet must include a "Site Plan Legend" reflecting both existing and/or proposed site elements that are existing or proposed within site. **Response: Noted**

Phasing Plans:

A phasing plan must be provided with the Planning Departments Site Plan and the Public Works Departments Civil Plans submittals. **Response: This is all one phase**

Site Plan, Civil Plan, Framework and General Development Plan and Plat Notes:

The notes being provided below must be included on the cover sheet of the indicated submittal type.

- [\(Plat Note\) If Plat does not contain a Dedicated Fire Lane Easement](#)
- [\(Site Plan Note\) Access Control Gate or Barrier Systems](#)
- [\(Site Plan Note\) Addressing](#)
- [\(Site Plan Note\) Aircraft Noise Reduction \(LDN\)](#)
 - This area is within a NIBA noise mitigation area. [Sec. 22-425](#)
- [\(Site Plan Note\) Emergency Ingress and Egress](#)

Site Plan Data Block:

The site plan must include a "Data Block" on the cover sheet that reflects all items indicated within the "link" that apply to your project.

Special Design Considerations:

Based on the information presented in the pre-application meeting, these additional Life Safety criteria must be shown on the site plan, plat and civil plans.

- [Abutting Fire Lane or Public Access Easement to Property](#)
 - If an existing fire lane or public street has to be removed or relocated for any reason, the roadway must be replaced using the current specifications of the Public Works Department.
- [Access to within 150 feet of Each Structure](#)
- [Cul-De-Sac's](#)
- [Dead-End Public Streets](#)
- [Motor Courts](#) - Where motor Courts and Looped Lanes are utilized please provide a dedicated Fire Lane Easement within the required width of each drive aisle (23' for Motor Courts and 18' for Looped Lanes) as depicted in [Aurora Building and Zoning Code, Section 146-1108.](#)
- [Private Streets Constructed to Public Street Standards](#)
- [Pocket Utility Easements for Fire Hydrants](#)

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019

- [Public Street Systems Adjacent to Site](#)
- [Remoteness](#)

Real Property Division

The Real Property Division reviews the Site Plan and processes Subdivision Plats, Easements and License Agreements that may be necessary for development of property.

Subdivision Plats:

- The property has never been platted and will be required to be subdivided at this time in order to obtain a building permit. Plats must be prepared using City of Aurora specifications given in our most current [Subdivision Plat Checklist](#). The review of the plat can run concurrently with your other Planning Dept. submittals.
- A **pre-submittal meeting** with Real Property is required on all plat submittals so that we can make sure the basic elements have been addressed before they are submitted to Planning. This 30 minute meeting is for the 1st submittal of plats only and is by appointment only. Call *Darren Akrie* at 303.739.7300 to schedule your appointment. The person preparing the plat and your project manager should attend and bring two sets of the plat.

Site Plans:

A site plan will be required by the Planning Department. Real Property has items that need to appear on that site plan above and beyond what other departments may require. These items are listed on the Real Property [Site Plan Checklist](#).

Separate Documents:

- During the Pre-application meeting no requirement for separate documents were specifically identified for your site as proposed. However, review of your actual Site Plan when submitted may identify additional conditions that may require a separate document. Following are the links to additional information if needed later in your formal review process:
 - [Dedications Packet](#)
 - [Easement Release](#)
- [License Agreement Packet](#) **Off-site easement dedications** may be required in order to make your project work. It's up to the developer to obtain these easements for the City, pay compensation, etc. Dedication documents must be prepared using Real Property specifications which can be found in the [Dedication Packet](#). Once complete and accurate easement dedication information is submitted to Real Property, it takes about 4- 6 weeks to complete the process. They must be complete and ready to record before Real Property will record the plat and/or site plan.
- If there are existing easements that are no longer needed, the City will require the developer to make application to the City to release those easements. Easement release documents must be prepared using Real Property specifications and are available in the [Easement Release Packet](#). Once complete and accurate easement release information is submitted to Real Property, it takes about 4-6 weeks to complete the process. They must be complete and ready to record before Real Property will record the plat and/or site plan.
- You may have items that encroach into city-owned property or easements (i.e. retaining walls, medians, stairs, etc.) If allowed, these types of encroachments require a **License Agreement**. Requirements can be found in the [License Agreement Packet](#). It takes 4-6 weeks to complete the process after submittal.

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

The License Agreement must be completed before the site plan is recorded.

- If street lighting is identified during the review process, this may be an opportunity to partner with cell carrier providers. New technology allows these providers to incorporate their technology with street lighting. These carriers are willing to take on the cost of purchasing and installing a light with qualifying projects. Please contact Leslie Gaylord at 303-739-7901 for additional details and contact information.

STEP II – CONSTRUCTION DOCUMENT PHASE

The Construction Document Phase is when Engineering and Building plans are reviewed against City Codes for compliance. It is an administrative process and usually occurs after Planning Commission or Planning Director decisions. Permits are issued from these documents.

Civil Engineering Plans

- Civil Construction Plans are required for your project as proposed and shall be submitted electronically.
- Use of the Batch Standards Checker Tool is requested for this project.
- Civil Engineering Plan Review (*see links below for additional information*):
 - [Process](#)
 - [Review Schedule](#)
 - [Fees](#)

Prior to submittal of the electronic Civil Construction Plans, the civil consultant must schedule a pre-submittal meeting with Christopher Eravelly at 303.739.7457. One paper set of Civil Plans and Reports is required for this pre-submittal review. Also bring a copy of the pre-application meeting notes and a copy of the submitted site plan, including the landscape plan. At this meeting the Civil Plans shall be reviewed for completeness. A [checklist](#) is used to ascertain completeness.

- Civil Construction Document Plan Set generally includes the following plans:
 - Stormwater Management Plan
 - Final Drainage Plan/Report
 - Final Grading Plan
 - Utility Plan and Profiles
 - Street Plan and Profiles
 - Area Grading Plans
 - Signing and Striping Plan
 - Street Lighting Plan

➤ *Phasing shown on the Site Plan shall also be represented on the Civil Plan drawings.*

[Aurora Water](#)

General Requirements:

- Utility Plans will be required with the Civil Engineering Plans:

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

- Utility Plans shall be prepared in accordance with the Utility Manual
- Utility Plans must be approved prior to obtaining building permits
- Utility Plans must include:
 - o Fixture Unit Table and Meter Sizing Tables
 - o Water Service and Water Meter locations
 - o Sanitary Sewer Service Lines
 - o Resistivity Tests for any public water mains installation per Section 20 of the Utility Manual.
- Cross Connection Control Devices are required for:
 - o Fire Service Lines
 - o Commercial and Domestic Water Service Lines.
 - o These devices are required to be located within the building or within a heated and drained vault after the water meter. **Response: Not applicable**

Construction Stormwater Quality Requirements:

- A Stormwater Quality Discharge Permit and Stormwater Management Plan and Report may be required for this project if an acre or more of disturbance is anticipated (which includes equipment and material storage areas). See the latest revision of the [City of Aurora SWMP Manual](#) for more detailed requirements. A [CDPS](#) permit may be required by the State Health Department if a City of Aurora Stormwater Quality Discharge Permit is required. **Response: Noted. A Stormwater Management Plan and Report will be submitted after the Site Plan.**
- CAD Data Submittal Standard: The City of Aurora has developed a CAD Data Submittal Standard for internal and external use to streamline the process of importing AutoCAD information into the City's Enterprise GIS. Digital Submission meeting the CAD Data Submittal Standard are required by consultants on development projects when submitting to the City for signature sets and on capital projects funded by the City. Details of the CAD Data Submittal Standard can be found on the [CAD Standards](#) web page. **Response: Acknowledged**

Public Works Department

Construction documents should reflect all approved Access, Right of Way, Easements and Public Improvements that were included and approved on the Site Plan and Plat for your project.

Traffic Division

- **Traffic Comments:** Not included, a revised letter will follow next week. **Response: Not applicable**

Engineering Division

General Requirements:

- All new developments and redevelopments are required to develop and implement a permanent condition Stormwater Management Plan (SWMP) in conjunction with the overall drainage plan for the site. The SWQCP shall be included in and become part of the preliminary and final drainage reports. The SWQCP shall discuss and propose the solutions to permanently enhance the quality of stormwater runoff through the site. **Response: Noted. A SWQCP will be submitted at a later date.**
- The SWMP shall be developed by applying the permanent water quality “best management practices” described in Volume 3 of the USDCM. The SWMP shall be shown in a separate section of the drainage report. Proposed permanent stormwater quality enhancement facilities shall be sized and located on the drainage map (see section 2.42, [“Storm Drainage Design and Technical Criteria”](#) manual). The

Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application Meeting held October 03, 2019

development community is encouraged to use multiple BMPs in creative and non-traditional site design to achieve the water quality objectives. **Response: Noted.**

- The civil plans will not be approved until the preliminary drainage report/letter is approved and the plat is ready for recordation. **Response: Noted.**

Roadway Design and Construction Specifications:

- Roadway construction shall conform to the “[City’s Roadway Design and Construction Specifications](#)” latest edition. The City considers the burden on you (the developer) for not only your front footage, but also to construct all needed offsite transitions to match the existing roadway(s). **Response: Noted.**
- All road cuts or other roadway disturbances within the City of Aurora’s public right-of-way shall be repaired and restored according to the standards specified in Section 36 of the City’s Roadway Design and Construction Specifications, and any other requirements specified elsewhere. If more than 500 square feet of existing roadway is disturbed within one block, the construction area shall be milled and overlaid prior to the issuance of the Certificate of Occupancy. **Response: Noted.**
- Fire lanes. All primary fire lanes shall be constructed to an improved pavement surface (concrete, asphalt, or pavers). Secondary accesses in landscaping and other areas, need to be designed in accordance with the City’s adopted Fire Code requirements, but may be permitted to utilize other materials and options. The proposed secondary access materials shall be approved by both Life Safety (Fire Marshall) and the City Engineer. **Response: Not applicable**

Building Plans

Building Division Comments:

Building Plan Review

- [Process](#)
- [Review Schedule](#)
- [Fees](#)

The comments made during the meeting address large-scale issues. We strongly recommend that a code consultation meeting be scheduled to discuss more detailed concerns.

During the development review process, you will not need to submit any documentation to the Fire Department for review. The Life Safety group within the Aurora Building Division conducts all site development and construction plan reviews on behalf of the Aurora Fire Department.

The links below contain additional information and requirements for completion, submittal and permitting of your building plans.

Permit Types:

- Based on the information provided during the pre-application meeting, the Building Division would classify your proposed scope of work under the following permit type.
 - [Single Family Residential or Master Plan Single Family Permits](#)

Additional Building Construction Plan Checklists: Based on the information provided, you may also

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

need the following Checklists:

- [Modular, Construction Trailer, Mobile Home](#)

Key Issue:

- It is recommended that a preliminary meeting be scheduled with your design team and the Aurora Building Division prior to formal submittal of building construction plans. This meeting gives both the applicant and city staff the ability to clarify online submittals requirements, code requirements and interpretations to ensure mutual compliance with our currently adopted codes. **Response: Not applicable**

Accessibility:

The City of Aurora enforces handicapped accessibility requirements based on 2015 IBC, Chapter 11, and the 2009 ICC 117.1.

- This comment is being provided to address exterior mail

Adopted Codes by the City of Aurora:

This “link” will provide a current listing of all adopted building codes and ordinances utilized by the Aurora Building Division. To view the 2015 International Codes please utilize the following hyperlink; [ICC Codes Online](#)

Building Division General Comments:

The function of the Building Division in the development process involves assistance with building code questions. This “link” will provide answers to the most typical initial questions concerning the role of the Building Division. **Response: Not applicable**

Checklist for Plan Review Submittals:

The Aurora Building Division has established a number of checklists that reflect specific construction plan submittal and permit requirements. A copy of these checklists can be obtained through the City of Aurora website or by clicking on the link provided here.

Day-Night Sound Level (LDN or DNL):

C.O.A Building and Zoning Code, Section 22-425 through 22-434 provides three methods for residential and commercial building design/construction to comply with the aircraft noise reduction criteria of this Code.

Geographic Design Criteria:

New construction must adhere to the climatic and geographic design criteria provided using the hyperlink above.

Occupancy Specific Building Code Requirements:

Based on the information provided, your building occupancy or occupancies are as follows.

- R-3 IRC Occupancy - Residential occupancies shall include buildings arranged for occupancy as Residential Care/Assisted Living Facilities including more than five but not more than 16 occupants, excluding staff. Group R-4 shall meet construction requirements for Group R-3 or shall comply with the IRC.

Request for Modification or Alternative Material:

Per the 2015 IFC, Section 104.10 and 104.10.1, whenever there are practical difficulties involved in carrying out the provisions of this code, the fire code official shall have the authority to grant modifications for individual cases, provided the fire code official shall first find that special individual reason makes the

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements.

Real Property Division

Reminder – Prior to building plans submittal, processing of any/all required separate documents should be started so that this process does not interfere with permit issuance.

STEP III – CONSTRUCTION PHASE

*Before any construction may commence, a contractor licensed in the City of Aurora must be issued the appropriate **permits** for all work to be performed. [Licensing](#) information is available on the City's website.*

Aurora Water

Utility Connection Fees:

- Water Service Connection Fee
- Metro Sanitary Sewer Connection Fee
- Sanitary Sewer Connection Fee

Fees may only be paid after issuance of building permit and must be paid prior to issuance of the Certificate of Occupancy. This is required for new services and when meter sizes are upsized. **Response: Noted**

- Wet Tap Fees:
 - Apply when making connections to existing water mains for water line extensions, fire hydrant lines, and fire service lines. **Response: Acknowledged**
- Irrigation Water Meter Fees:
 - Will be calculated in accordance with the City Ordinance for irrigated common areas in Single-Family Detached and Commercial areas.
 - The Landscape Plan must identify the “NON-WATER CONSERVING” and “WATER CONSERVING” areas used for the meter fee calculations. **Response: Addressed**
- For a full listing of Utility Fees, please see the [Aurora Water Fee Schedule](#). **Response: Noted**

Public Works Department

Engineering Division

- A geotechnical and pavement design report is not required for paving of new or existing private parking lots, fire lanes, driveways, and private streets (other than TODs and Urban Centers). The civil plans shall have the default pavement thickness, obtained from the Roadway Manual, labeled on the plans and a note indicating the type of soils within the project, unless the developer submits a pavement design for review and approval. A paving permit for this private infrastructure is **not** required. **A Private Development Pavement certification shall be required prior to issuing a Certificate of Occupancy.** See [Section 5.01.2.02](#) for more information. The developer/contractor is responsible for the required testing, backfill, and compaction for all wet utilities prior to paving. It is

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

the developer/contractor's risk to begin paving without the initial acceptance of the wet utilities.

- A new Certificate of Occupancy needs to be issued for this site. Aurora City Code requires all public improvements (see definition below) be completed, escrowed for, a deferral granted, or have a Public Improvement Plan (PIP), indicating when the improvements will be installed, in place prior to issuance of the Certificate of Occupancy.
- Public improvements shall mean and include, but not by way of limitation, the construction, reconstruction, and improvement of the following:
 - local, collector, and/or arterial streets
 - fire lanes
 - culverts
 - curbs, gutters, curb ramps, and sidewalks
 - monuments and range boxes
 - sanitary sewer mains, including laterals to each lot line
 - storm drainage
 - detention and water quality facilities, including necessary structures
 - channel facilities
 - street lighting
 - water mains, hydrants and valves
 - tree plantings and landscaping
 - repairs and replacements thereof necessitated by construction activity pursuant to issuance of a City of Aurora certificate of occupancy.

Building Division

Key Issue:

- Once the building permit is issued it is recommended that the General Contractor (GC) schedule a pre-construction meeting through the Office of Development Assistance Project Manager. The meeting will consist of the Public Improvement Supervisor, Building Division Inspector Supervisors and a Fire/Life Safety Supervisor. These meetings are highly beneficial to both the GC and city staff in addressing inspection requirements that assist in obtaining a TCO or CO in a timely manner.

Construction Permits:

Please click on the link provided for a listing of required construction permits.

Fire Safety during Construction, Alteration or Demolition of a Building:

Utilize the requirements of the 2015 IFC, Chapter 33 for both construction and demolition of any structure within your site. To obtain a full copy for fire department access and water supplies to a construction site, please call the Building Department at 303-739-7420.

Secondary Access Roadways during Construction:

Please click on the "link" provided for requirements for fire department access during construction.

Neighborhood Services

Add neighborhood organizations to adjacent property list for future noticing.

**Re: GVRE AA PA3 EAST - COMBINE W/2:30 MEETING (#1408195)/Pre-Application
Meeting held October 03, 2019**

END OF RESPONSES