



June 8, 2022

Cesarina Dancy
Planning & Development Services
15151 E. Alameda Parkway
Aurora, Colorado 80012

Re: Windler Neighborhood Planning Area 7, 8- Response to Pre-Application Meeting

Ms. Dancy,

Thank you for your comments regarding the pre-application meeting for Windler Neighborhood C. The following are staff comments dated May 20, 2022 from the Development Review Team. Olsson/LandOne (civil) responses are in **RED** text. Civitas (landscape/planning) responses are in **BLUE** text.

Key Issues:

Master Plan: The updated Windler Master Plan, which has not yet been finalized, will apply to this project. Design standards, the surrounding street network layout, public improvements and park requirements are included in the items that need to be finalized within the Master Plan to apply to this site's development. Neighborhood E appears to cover Planning Area 7 (PA-7) and Neighborhood F appears to cover Planning Area 8 (PA-8). Both planning areas are identified as part of the Flexible Residential Lot Option (FRLO) Neighborhood 1. When making your site plan submittal, please be sure to reference the planning areas and FRLO neighborhood within the site plan, so that it is clear how the Master Plan requirements will apply to the proposed development.

Acknowledged

Acknowledged

Neighborhood AAC: Development of the retail site may occur through the neighborhood site plan application or through a separate site plan submittal. If they will be separated out, please clearly identify the future commercial development on this site plan. Please note that the location of this AAC has not yet been finalized within the Windler Master Plan. In the last review of the master plan, staff identified that the AAC should be located along an intersection of two collectors or an arterial and collector. Although we are also still working through the street types and their classifications (a "connector" may also be appropriate), it does not appear that North Drive and Street 4 are designed to carry higher traffic volumes typical of commercial traffic. While it is understood the desire to locate the commercial use near the proposed park, staff is concerned about the limited visibility, traffic impacts, and other compatibility issues that might arise with the proposed location. An AAC in this neighborhood would be more appropriate at the corners of 55th and Fultondale, or 53rd and Fultondale (near the future school site). Note that the site is effectively rezoned to the MU-N zone district which allows a variety of commercial uses beyond the envisioned day care center.

The retail site will be developed through the neighborhood site plan application and will be clearly identify as future commercial development on this site plan. Our intent is to locate the AAC

adjacent to the park to create a neighborhood scale destination. The park and the retail site are part of the bold east-west spine that connects the park in Neighborhood E (PA-7) to the North Park on the west.

Development Standards: Please see page eight of these notes for detailed information on Development Standards to include Dimensional Standards for the various lot types, Block Dimensions, Parking, and Common Space and Amenities.

Acknowledged

Acknowledged

Access and Connectivity: The proposed street network is required to comply with the Tab 9, Open Space and Circulation Plan, and Tab 13, Public Improvement Plan of the Master Plan. Generally speaking, the block sizes and street connectivity proposed are meeting the intent of the Unified Development Ordinance (UDO) and Master Plan requirements. The Windler Master Plan has identified a series of streets such as Fultondale, 55th, 53rd, 52nd, etc. which provide the connectivity generally required within the UDO. However, it has been unclear if these streets will be built as collectors or local roads. This site plan proposal indicates that they are intended to be local roads, which presents some challenges with the UDO standards that require every lot to be accessed from not more than two local roads after departing an arterial or collector. However, per internal discussions after the Pre-App Meeting, the “connector” streets that function similar to a collector street but have a proposed street section that is not compliant with the Aurora Roadway Manual are adequate to be consistent with the intent of the requirement to provide through connectivity to the subdivision. These “connector” streets may be used to meet the requirements of the two-turn requirement per Section 146-4.5.3.B. In addition, the master traffic study is still under review and the functionality or adequacy of the proposed street sections relative to projected volumes and speeds is not yet approved and could be subject to change.

Acknowledged

The “connector” roads are being considered as Local roads. Refer to the Windler Street Network ISP, DA-1707-13, currently under review for Connector road street sections showing parking and bike lanes. We will work with the City if it is determined that additional mitigation is needed for lots fronting on the surrounding Connector Streets.

Aurora Water: A conformance letter will need to be submitted to show the additional units can be served with the proposed infrastructure in the Master Utility Study (currently under review). In addition, any utility phasing must have a phasing plan submitted with the Civil Plan package. Please determine configuration of meters early in the process and if a variance is anticipated for the layout.

There will not be any utility phasing. Meter locations have been identified in the civil plans. Refer to letter of introduction for variance request for meter locations in alleys. These were previously used on Painted Prairie.

Public Improvements: Public improvements for this development shall be in conformance with Public Improvement Plan (PIP), which is still under review. Please ensure that any inconsistencies in the roadway classifications between the PIP and the current proposals are addressed.

Acknowledged

Open Space: Land Dedication for Open Space must be outside of the 100-year floodplain. Please ensure that dedicated open space is included in Form J for only areas outside of the floodplain. In addition, please identify a well-connected open space network throughout the site which provides a community trail network which connects neighborhood parks and central amenities to the residential network. Please see PROS comments on page 18 of these notes for more detail on Parks and Open Space Requirements.

There is no 100-year flood plain area identified within PA-7 and PA-8. Open Space Tracking table including park types distribution map and a circulation map identifying primary, secondary and enhanced pedestrian connections diagrams are included in the submittal.

Acknowledged

Occupancy: The City of Aurora has amended the IFC through a city ordinance that removes the requirement for fire sprinkling R-3 Single-Family residences. During the pre-application meeting it was stated that these units would be IRC R-3 Occupancy. If this is changed to IBC R-2 occupancy, a fire sprinkler system will be required for these units.

Acknowledged

STEP I – PLANNING PHASE

Planning and Development Services Department Comments

1. Zoning and Placetype

1A. Zoning

The purpose of the R-2 district is to promote and preserve various types of medium density housing with adequate amounts of usable common space and amenities. Development pursuant to a Small Residential Lot option is allowed in Subarea C. This district is intended for use close to collector streets and public transit facilities. The primary use in this district is single-family residences, but several types of attached dwellings are also permitted. The district generally prohibits commercial activity except for home occupations and typical neighborhood services. Other uses are as shown in Table 3.2-1 (Permitted Use Table).

Acknowledged

Acknowledged

1B. Overlay Districts

Avigation

Easements

Because the property is within the Airport Influence District surrounding Denver International Airport, an avigation easement with the city and the airport shall be conveyed by the person subdividing lands or initiating construction of any structure on already subdivided lands. Such avigation easement shall be an easement for right-of-way for unobstructed passage of aircraft above the property and shall waive any right of cause of action against the city of associated airport arising from noise, vibrations, fumes, dust, fuel particles, and other effects caused by aircraft and airport operations. The avigation easement shall be in a form approved by the city and shall be recorded in the office of Clerk and Recorder for the county where the property is located before permit or plat approval is granted. The avigation easement form can be found [here](#). Please contact Karen Hancock at 303.739.7107 or khancock@auroragov.org with any questions you may have.

Acknowledged
Acknowledged

1C. Placetype

An emerging neighborhood placetype is a newer largely residential neighborhood in previously undeveloped areas. They are neighborhoods that have typically been built in the last 25 years and represent an opportunity to further diversify neighborhood choices. This placetype is more than just an isolated residential subdivision but is instead a complete neighborhood with mixed residential housing types and pedestrian and bicycle infrastructure.

Neighborhood E (PA-7) and Neighborhood F (PA-8) are designed to be consistent with Aurora Placetype Emerging neighborhood and Aurora Places comprehensive plan. The neighborhoods will have mixed of residential housing types, walkable, and well connected throughout the neighborhood and to adjacent neighborhood with highly accessible park and open space integrated into the neighborhood. PA-7 and PA-8 will be designed as a complete neighborhood with mixed residential housing types and pedestrian and bicycle infrastructure.

1D. Master Plan

The updated Windler Master Plan, which has not yet been finalized, will apply to this project. Design standards, the surrounding street network layout, public improvements and park requirements are just a few of the items that need to be finalized within the master plan to apply to this site's development. Neighborhood E appears to cover Planning Area 7 (PA-7) which is planned for a maximum of 269 dwelling uses and 5,000SF of commercial floor area. Neighborhood F appears to cover Planning Area 8 (PA-8) which is planned for 160 dwelling units. Both planning areas are identified as part of the Flexible Residential Lot Option (FRLO) Neighborhood 1. When making your site plan submittal, please be sure to reference the planning areas and FRLO neighborhood within the site plan, so that it is clear how the master plan requirements will apply to the proposed development.

Acknowledged
Acknowledged

The location of parks of various types and open space must be consistent the Windler Master Plan and the acreage must match the required areas per Form J. Site amenities including benches, picnic tables, trash receptacles, shade features, and pedestrian-scale lighting must be shown on the Site Plan and detail drawings must be provided to be consistent with the Urban Design standards as illustrated in the Windler Master Plan.

Various park's location and open space types are designed consistent with the Windler Master Plan and the acreages are closely in lined with the acreage areas per Form J. Site amenities including benches, picnic tables, trash receptacles, shade features, and pedestrian-scale lighting are shown on the Site Plan and detail drawings consistent with the Urban Design standards as illustrated in the Windler Master Plan.

Site amenities have been shown on the site plan.

Architectural design of the proposed dwellings does not need to be included in the Site Plan, but must be consistent with the Architectural Design standards illustrated in the Master Plan when they are submitted for building permits.

Acknowledged

Acknowledged

2. Land Use

2A. Historic Land Use

The existing property is currently vacant had has been historically used for open space and/or agriculture.

Acknowledged

2B. Proposed Land Use

This pre-application included the submittal of two planning areas/neighborhoods.

Neighborhood E (PA-7) proposes 219 single-family residential units that are a mixture of detached and attached housing types ranging from 2 and 3 story townhomes, paired homes, and single-family detached homes both alley and front loaded. Neighborhood E is 33.8 acres and roughly 6.5 du/ac. It also includes a neighborhood pocket park, a system of linear parks, and a small retail site as part of the MU-N designated Administrative Activity Center.

Development of the retail site may occur through the neighborhood site plan application or through a separate site plan submittal. If they will be separated out, please clearly identify the future commercial development on this site plan.

The retail site will be developed through the neighborhood site plan application and will be clearly identify as future commercial development on this site plan.

Acknowledged

As noted in Section 146-2.3.3 portions of the R-2 zone district may be designated as Administrative Activity Centers (AAC) and development through the use of the MU-N or MU-C zone district. Due to the size of this AAC the MU-N zone district is most appropriate for the site.

Acknowledged

Acknowledged

Please note that the location of this AAC has not yet been finalized within the Windler Master Plan. In the last review of the master plan, staff identified that the AAC should be located along an intersection of two collectors or an arterial and collector (refer to Section 146-5.4.3.I.). Although we are also still working through the street types and their classifications (a “connector” may also be appropriate), it does not appear that North Drive and Street 4 are designed to carry higher traffic volumes typical of commercial traffic. While it is understood the desire to locate the commercial use near the proposed park, staff is concerned about the limited visibility, traffic impacts, and other compatibility issues that might arise with the proposed location. An AAC in this neighborhood would be more appropriate at the corners of 55th and Fultondale, or 53rd and Fultondale (near the future school site). Note that the site is effectively rezoned to the MU- N zone district which allows a variety of commercial uses beyond the envisioned day care center.

Our intent is to locate the AAC adjacent to the park to create a neighborhood scale destination.

The park and the retail site are part of the bold east-west spine that connects the park in Neighborhood E (PA-7) to the North Park on the west.

Neighborhood F (PA-8) proposes 137 single-family residential units that are a mixture of detached and attached housing types ranging from 2 and 3 story townhomes, paired homes, and single-family detached homes that are both alley and front loaded. Neighborhood F is 16.9 acres and roughly 8.1 du/ac. A linear park runs through the neighborhood and connects the proposed residences to adjacent parks to the west and north.

3. Development Standards

3A. Dimensional Standards

Planning areas 7 and 8 are both located within the Flexible Residential Lot Neighborhood 1 as designated in the most current draft of the Windler Master Plan. This designation allows for flexibility in the lot and dimensional standard requirements. Therefore, the site plan submittal will need to clearly identify and outline requirements for all dimensional standards for each product type proposed within that plan. As a starting point, please use the standard and small lot tables within the UDO and modify them as needed. Dimensional standards for standard lots can be found in Table 4.2-2 and for small lots in Tables 4.2-5 and 4.2-6. Additional standards for green courts can be found in Section 146-4.2.3.C. When outlining the requirements for each product type, please provide both dimensional tables and lot typical diagrams. If lot and block tables are provided and include setbacks or lots sizes, please ensure that all three types match and correspond with each other. Other requirements relating to site layout apply including but not limited to requirements that lots front on streets or green courts and narrow lots are required to be alley loaded.

Each lot type included in the Site Plan is consistent with the proposed lot types as defined in the Master Plan. Lot typical that illustrates the front, side, corner side, and rear setbacks, typical easement location(s), and lot dimensions are included in this submittal. All narrow lots fronting streets and green courts are alley loaded.

See sheet C1.3 for typical lot dimensions.

In exchange for the flexibility of dimensional standards, the site plan application is expected to provide a diverse mix of housing product types as outlined within the master plan. Per the Windler Master Plan, the allowance for an increase in density (12 du/acre), should be applied across each FRLO and will need to be tracked within each site plan submittal. Additionally, the master plan identifies the requirement to provide a minimum diversity of housing type within each FRLO. Please include a chart on the site plan to begin this tracking process and expand upon the chart with each site plan submittal in FRLO 1.

A graphic showing housing type mix is included in the submittal to track housing product types proposed for PA-7 and PA-8 to make sure we meet the requirement as outlined in Windler Master Plan.

See sheet C1.2 for Residential Product Plan.

3B. Subdivision Standards

Block dimensions need to comply with the standards outlined within the Windler Master Plan FRLO standards included in the Urban Design Standards, Tab 10. The block dimensional requirements are not yet finalized (they were a condition of the master plan approval) but is expected to be more stringent than the current UDO standards. Ultimately,

the minimum 700' block length should be reduced in exchange for the allowance of flexible residential development to include lots smaller than what is currently permitted within the UDO small lot standards. Please continue working with staff to finalize the block dimensional standards within the master plan and draft a corresponding plan that will meet these requirements. Note: The proposed block network generally appears to follow a stricter standard of 660' as has been preliminarily discussed. The exception to that is one block in PA-7 that looks to be over 700' in length. Reducing the block size here would likely bring the neighborhood into compliance with any future standard that is drafted in the master plan.

PA-7 has steep areas that give challenges when laying out block and product type. Block E-8 in particular has that condition where we have a steep slope. We can look for an option to have a min 30' linear open space to break the block length. However, we are concerned that the open space will not meet ADA requirement due to steep slope condition. We will work with your team to solve it and provide the best solution that would work with the site limitation while meeting the requirements.

Block E-8 utilizes walk-out basements to make up the grading difference across the block, and placing a linear park would create steep slopes that would not be ideal for park spaces.

3C. Common Space and Amenities

Parks and open spaces should be consistent with the Tab 9 of the Windler Master Plan. Though not finalized, the neighborhood layouts appear consistent with the plan. When making your site plan submittal, please be sure to identify each of the park and open spaces with the various park types identified within the master plan – including the linear parks or local parks that are newly created for this community.

Acknowledged. A table tracking open space proposed in the neighborhood is included in the submittal.

Acknowledged

3D. Please consider and clarify if the single-family detached homes that are fronting linear parks should be considered green court or single-family alley-loaded product. Whichever option is preferred, this should be explained in the submittal, and will need to be consistently applied when tracking the product types for the entire subdivision.

Our definition for green court product is when a house or group of houses fronting any open space with minimum 20' width and have occupiable space for gathering or play. Any single family detached homes fronting an open space that do not meet this requirement will be considered as alley loaded product.

3E. Access and Connectivity

The proposed street network is required to comply with the Tab 9, Open Space and Circulation Plan, and Tab 13, Public Improvement Plan. Generally speaking, the block sizes and street connectivity proposed are meeting the intent of the UDO and Master Plan requirements. The Windler Master Plan has identified a series of streets such as Fultondale, 55th, 53rd, 52nd, etc. which provide the connectivity generally required within the UDO. However, it has been unclear if these streets will be built as collectors or local roads. This site plan proposal indicates that they are intended to be local roads, which presents some challenges with the UDO standards that require every lot to be accessed from not more than two local roads after departing an arterial or collector. (Section 146-4.5.3.B.1.)

Per internal discussions after the Pre-App Meeting, the “connector” streets that function similar to a collector street but have a proposed street section that is not compliant with the Aurora Roadway Manual are adequate to be consistent with the intent of the requirement to provide through connectivity to the subdivision. These “connector” streets may be used to meet the requirements of the section listed above and the two-turn requirement per Section 146-4.5.3.B.1: Each subdivision shall organize all local streets so that each lot may be accessed by travelling over no more than two local streets after departing from the grid arterial or collector [“connector”]. Elements of these connector streets that allow them to support the two-turn requirement include but are not limited to: (1) They are continuous streets that connect parallel arterials or arterials and parallel large collectors. (2) They either have on-street bike lanes or include comprehensively designed parallel on-street or off-street facilities; (3) Lot access from these connectors is limited similar to a true collector street; (4) On-street parking is typically supported and encouraged in most contexts which may be contingent on speed or volumes; (5) They are supported by a frequent, and highly connected local street network surrounding which support the connector street by distributing traffic volumes and slowing speeds along the connector

The “connector” roads are being considered as Local roads. Refer to the Windler Street Network ISP, DA-1707-13, currently under review for Connector road street sections showing parking and bike lanes. We will work with the City if it is determined that additional mitigation is needed for lots fronting on the surrounding Connector Streets.

The master traffic study is still under review and the functionality or adequacy of the proposed street sections relative to projected volumes and speeds is not approved and could be subject to change.

Acknowledged

In addition to addressing the street classifications for 55th, 53rd, 52nd, and Fultondale, please identify a hierarchy of streets within the plan. If traffic safety allows, it would be preferred that the alleys proposed within each neighborhood do not dead-end, go through to the adjacent streets, and align as much as possible. In PA-7, alleys N, L, and J all should connect through to 55th similarly to alleys D, C, and B that connect to 53rd. It also looks like alley C and H within PA-8 should be shifted to align and connect to Eaton Park Street, and alleys E, G, and K should be pushed through to 53rd.

All streets surrounding PA 7 and 8 are local roads, except 52nd Ave and Denali Street. All internal public streets are local roads.

Alley names have changed since the first site plan. However, some alleys are dead-ended with the intent to minimize the interruptions across the sidewalk and streetscape, where there are minimal lots being serviced by the dead-end alley. In PA-7, Alley G and Alley K (alleys have been renamed) now connect to 55th Ave (or Street 3). In PA-8, Alleys C and H could not connect through to Eaton Park Street based on grading. Alley turnarounds for passenger vehicles are provided at dead-ends to help mitigate turning issues.

Establishing a hierarchy of streets will also be helpful in addressing building orientation for proposed lots. The proposed street network within PA-7 includes frequent reverse corner lots, and street environments where buildings are facing side elevations across the street (refer to a couple of examples below). Though they are likely to occur in neighborhoods with good block connectivity, buildings/lots should be designed to orient towards each other as much as possible. Corner side elevations should be enhanced to help improve

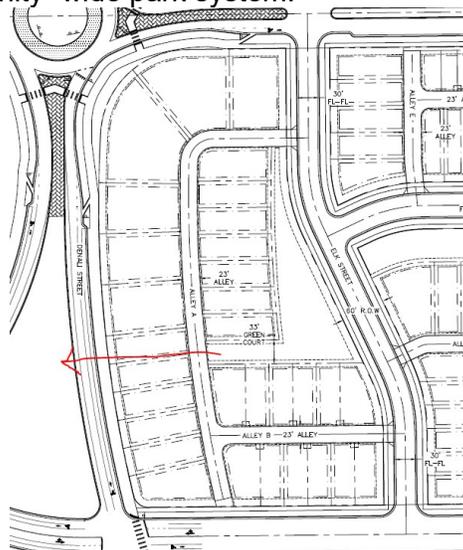
interaction and appearance to the street with second entries, side-yard porches, or other façade elements. Fencing in these areas also need to be carefully addressed to prevent front yard disruptions with the adjacent block.

Corner lot building side elevations will be enhanced to help improve interaction and appearance to the street with second entries, side-yard porches, or other façade elements. Fencing in these areas will be set back further back from corner property line to prevent front yard disruptions with the adjacent block and to give enough space for corner lot landscaping.

Some blocks are facing steep slope challenge resulting a second-best choice of lot orientation to make the lot works with the grading. We will work with your team to make sure we accommodate and address your concerns.



Consider breaking the block along Denali in PA-8 to allow for a midblock pedestrian connection between the green court/park areas along Elk Street over to the future park along Denali. This seems like a good extension to connect the linear park in this neighborhood with the larger community- wide park system.



The intent is to bring pedestrian a safe and enhanced walk to the intersection of Denali and 52nd Ave. and cross at the intersection for safety reason as Denali being a collector street is anticipated to carry higher traffic volume compared to the local street.

3F. Parking, Loading, and Stacking

Off-street parking is required by Section 146-4.6. Based on the information provided, 2 parking spaces are required per dwelling unit (for all proposed product types). Include the required and provided parking within the Site Plan data table and also indicate whether street parking will be permitted on any of the local or connector streets. Bicycle spaces, if provided (not required), must be shown on the Site Plan and a detail drawing must be provided that illustrates the bicycle rack design. These spaces should be located within parks and open space, along trail connections and trailheads, and adjacent to other site amenities. These bicycle racks must comply with Section 146-4.6.3.F.2 including providing a design that includes 2 points of contact with each bicycle. Each inverted “U” rack counts as two bicycle parking spaces.

Each lot will have 2 car garages and all neighborhood/local streets will have on street parking. Bicycle racks and its detail are included in the Site Plan submittal.

Section 146-4.6.5 details requirements for the design and placement of parking areas. Generally, parking areas should be located and designed to provide for adequate vehicle circulation, safe pedestrian connections, screening from adjacent sites and streets, and to avoid abutting significant stretches of adjacent streets. Section 146-4.6.5.A.4. addresses special standards for single-family attached residential requirements, and Section 146-4.6.5.C. addresses garage design requirements for single-family and two-family residential lots.

Acknowledged

Acknowledged

3G. Landscape, Water Conservation, Stormwater Management

Prepare the landscape plans in accordance with the Windler Master Plan (MP), the city’s Unified Development Ordinance (UDO) and the Landscape Reference Manual. The landscape comments provided herein are based upon the following code section 146-4.7 Landscape, Water Conservation, Stormwater Management. Please ensure that that the landscape architect or designer has a copy of these documents as well as our project specific comments.

Acknowledged

Landscape Plan Preparation.

Please label all landscape sheets “Not for Construction”. Landscape construction drawings are not required and therefore do not necessitate the signature, stamp and seal of a licensed landscape architect upon final approval by the City of Aurora. Landscape plans are used by the city to determine compliance with the landscape standards and for code enforcement purposes.

Acknowledged

Landscape plans must be prepared on 24” x 36” sheets. Plans shall have plant symbols, plant labels with quantities, and a plant schedule upon first submission or a complete

review will not be possible. Landscape plans shall include the necessary landscape tables for each of the required landscape treatments (i.e. standard right-of-way landscaping, street and non-street frontage buffers, building perimeter landscape tables etc.) to demonstrate compliance with code requirements. Should any of the above information be missing, it may result in additional submittals and ultimately delays in approval of the plan set.

[Acknowledged](#)

Sight Triangles

Include sight distance triangles per the Roadway Design and Construction Specifications document. All landscaping within the designated triangles shall not exceed 26" in height as measured from the roadway surface.

[Acknowledged](#)

Site triangles are shown on site plan and landscaping plan.

Windler Master Plan (MP)

The Windler MP is under technical review and has not been finalized therefore no MP landscape requirements have been provided. The designer should consult the completed/approved document when preparing the landscape plan for any requirements that may be more restrictive than the Unified Development Code. Many outstanding landscape comments remain to be addressed within the MP.

[Acknowledged](#)

Section 146-4.7 (Landscape, Water Conservation, Stormwater Management)

The following bullet points are not necessarily an all-inclusive list of the landscape requirements found within this Section 146-4.7. The applicant is responsible for reviewing this section and determining all applicable landscape conditions.

[Acknowledged](#)

Section 146-4.7.5 Required Landscaping (C) Curbside Landscaping 2a.

Street trees are required at a ratio of one street tree per 40 linear feet along all street frontages. Street trees shall be provided in the curbside landscape when a detached walk is provided or 4'-5' from behind the back of walk when an attached walk is provided. Street trees shall be located 50' from the face of a stop sign to maintain regulatory sign visibility. Refer to Figure 4.7-2.

[Acknowledged](#)

The UDO requires plantings within the curbside landscape to vary depending upon the width required by the street cross section. A xeric landscape would consist of shrubs and ornamental grasses being provided in a minimum five-gallon size at a ratio of one shrub per 40 sf. of curbside landscaping. Curbside landscapes 10' or greater in width may have sod, if desired.

[Acknowledged](#)

Section 146-4.7.5.I. Private Common Open Space/Tract Landscaping

In all development areas of land that have been disturbed during construction and are required or designated to be preserved and protected from future development for nonpublic active and passive recreation areas and facilities, trails, wildlife habitat or the preservation of view corridors and natural land features, shall be landscaped with one tree

and ten shrubs per 4,000 square feet. This excludes areas defined as street buffers, detention and water quality ponds, undisturbed marshes, wetlands, 100-year floodways and lakes are excluded. Please include a plan that clearly delineates the tract areas that doesn't include the landscaping.

[Acknowledged](#)

Section 146-4.7.5 P. Residential Yard Landscape

All new single family detached, attached and two-family residential homes shall provide for front and side yard landscaping for corner lot yards visible from public view to meet the water-wise or turf landscape options. Front yard landscape requirements can be found in Table 4.7-3 Residential Yard Landscape Requirements. The table provides a starting point for those lots that are 4,500sf or larger. Smaller lot sizes shall utilize the requirements of this table as much as possible but may need to modify the standards to reflect the lot sizes being proposed.

[A typical front and corner yards landscape plan typologies \(diagram and chart\) is included in this submittal.](#)

Please be advised that trees are required in all front yards and shall be located outside of any proposed easements. Front yard landscape lot typical should be provided that demonstrate the quantities of plant material proposed. All utilities, setbacks, easements should be included in the lot typical. If sod is desired, it must be a minimum of 400 contiguous square feet per lot. The entire front yard may not consist of sod.

- [One tree per lot is required for Single family detached, paired/duplex lots, and townhome corner and end lots. Townhome – interior lots do not required front yard tree based on Windler Landscape Design Guideline. We understand that Windler Design Standards and guideline has not been approved yet. We will continue working with you to comply with the final landscape requirement once Windler Design Standard and Guideline is approved.](#)
- [All trees will be outside of easements.](#)
- [Front and corner yards typical landscape plan typologies \(diagram and chart\) is included in this submittal](#)

The city does offer developers a \$1,000 tap credit for each home that has a separate meter and participates in the "xeric" front yard landscape requirements. For further information on the xeric tap credit, contact Tim York in Aurora Water at 303.326.8819 for the specific landscape requirements.

[Acknowledged](#)

Landscaping shall be completed prior to the issuance of a final certificate of occupancy. Temporary certificates may be granted at the discretion of the Building Department when certificates are requested outside of the normal landscaping season of April 1st through October 31.

[Acknowledged](#)

Section 146-4.7.5.J.3. Multifamily and Single Family Attached (Townhome) Residential Structures All new townhome buildings shall provide for perimeter landscaping. Plant beds shall be an average of six feet wide and shall consist of 1.25 plants per five linear feet of unit perimeter footage. At least five percent should be a mixture of evergreen and deciduous trees, at least 15% shall be tall shrubs with a mature height of six feet and up to 80% shall be a mixture of evergreen and

deciduous shrubs chosen to create seasonal interest. An example table demonstrating compliance has been provided below.

Building Perimeter Landscape Table								
Building	Building Perimeter Landscape Description	Length	Trees Required	Trees Provided	Tall Shrubs Required	Tall Shrubs Provided	Regular Shrubs Required	Regular Shrubs Provided
1	Building 1 Elevation	207 LF						
	5% Trees (Mix of Evergreen and Deciduous)		3	3				
	15% Tall Shrubs				8	8		
	80% Other Shrubs						42	42
2	Building 2 Elevation	238 LF						
	5% Trees (Mix of Evergreen and Deciduous)		3	3				
	15% Tall Shrubs				9	9		
	80% Other Shrubs						48	48
3	Building 3 Elevation	208 LF						
	5% Trees (Mix of Evergreen and Deciduous)		3	3				

Acknowledged

Section 146-4.7.5 J. Building Perimeter Landscaping

The proposed retail building will be required to provide building perimeter landscaping in accordance with this section. Building perimeter landscaping is required when building elevations face public rights-of-way, residential neighborhoods, public open space, or whenever an entrance door is present. Landscape each elevation with one tree equivalent per each 40 linear feet of elevation length. Building perimeter landscaping provided within 20' of the building face may count towards the building perimeter landscaping requirements including landscaping provided within parking lot islands. Depending upon the length of the building, landscaping may need to be pro-rated if less than 40 linear feet. Landscaping shall be broken down by building face and not as an entire entity.

[Acknowledged. Proposed commercial/retail site will be developed under separate site plan submittal.](#)

Section 146-4.7.5 D. Street Frontage Landscape Buffers

The proposed retail building will require a 20' wide street frontage buffer as measured from the back of walk. Landscaping shall consist of one tree and ten shrubs per each forty linear feet of buffer length. A buffer reduction to 10' is possible in accordance with Table 4.7-2 Required Landscaping Buffer Widths and Allowed Reductions. Landscaping shall be installed along the exterior sides of proposed fencing or walls. Shrubs and ornamental grasses may not be substituted for trees in the buffer unless the applicant demonstrates to staff that the site is encumbered. Encumbrances shall include overhead and underground utilities, floodplain, easements or similar. When over lapping landscape standards occur such as when building perimeter, detention/water quality and/or parking lot landscape requirements fall within the landscape buffer, they may be counted towards meeting the buffer requirements, however, the most restrictive requirements shall be met. Staff will determine whether an overlap exists once a site plan is submitted. No portions of buildings, including porches or patios, drive lanes, sidewalks, detention ponds, parking stalls, dumpsters or dumpster enclosures shall be permitted within the buffer.

[Acknowledged. Proposed commercial/retail site will be developed under separate site plan submittal.](#)

Section 146-4.7.5 I Site Entryways and Intersections

Provide a distinctive landscape feature at each site entrance. In accordance with the MP, there have been several different monuments identified along the boundary and at the entrance to this development that should include distinctive landscape features of

specimen quality plant material that will provide visual interest during all seasons.
Each entry has been custom designed to express unique landscape qualities.

Section 146-4.7.8. B. 2.b. Service, Loading, Storage and Trash Area Screening

All trash enclosures and recycling bins must be enclosed and setback at least 12 feet from adjacent properties with residential or commercial uses. Service areas visible from streets or residences shall be screened by fences, walls, landscaping, berms or any combination of items. Fencing and wall screening shall be accompanied by landscaping on the exterior side to soften the appearance of the wall and/or fence. Evergreen plantings are required along the exterior.

Acknowledged

Section 146-4.7.3 M. Detention and Water Quality Ponds

The city encourages applicants to utilize Low Impact Development (LID) techniques as permanent best management practices (BMPs). Some examples of LID techniques are depicted in the images below and include permeable pavements, vegetative swales and rain gardens. Applicants may propose their own BMPs or work with the City of Aurora's Water and/or Public Work's Departments.



Porous Pavement



Vegetative Swale



Rain Garden

All detention pond facilities shall not exceed six feet in depth. The area within the tract surrounding the pond shall contain a minimum of one tree and 10 shrubs or the approved tree and shrub equivalents per 4000 square feet above the 100-year water surface elevation. When overlapping landscape standards occur such as when buffers, detention/water quality and parking lot landscape requirements fall within the buffer, they may be counted towards meeting the buffer requirements, however the most restrictive requirements shall be met.

Acknowledged

Acknowledged

Section 146-4.7.3. C. (Irrigation)

All developments shall install an automatic irrigation system for landscape areas. To assess irrigation tap fees, Aurora Water will require the applicant to divide their landscape into water conserving, non-water conserving and non-irrigated areas as part of the landscape submittal. A table summarizing these areas shall also be provided. Contact Timothy York at 303.326.8819 regarding irrigation plan requirements and application fees. An irrigation permit is required prior to the installation of an irrigation system.

Acknowledged

3H. Building Design Standards

The proposed site plan must comply with the Architectural Design Standards within the

Windler Master Plan, Tab 12, as well as Section 146-4.8 of the UDO which contains specific standards for the design of buildings. These standards include requirements for building orientation and spacing, breaking up the massing of building facades with articulation elements, four-sided building design, and permitted materials, among other things.

Acknowledged

Acknowledged

Code requires that you incorporate material changes and architectural features such as glazing, textured surfaces, projections, color, overhangs, and changes in parapet height to improve the façade and create an inviting and attractive street presence. Buildings must be designed to create a clear base, middle, and cap, with specific instructions and tips for how this can be achieved in Section 146-4.8.5.C. Ground floor designs should support a pedestrian-friendly environment, provide visual interest, and help to create an atmosphere that promotes foot traffic. Code also requires that you use changes in the wall planes, both horizontally and vertically, at specific intervals and provide a variety of durable materials to create visually interesting buildings. Architectural details shall be continued on all four sides of the buildings to prevent the back of house appearance. See the table below for applicable building design standards and ensure that the building elevations meet all applicable requirements.

Table 4.8-1
Building Design Standards Applicability by Building Type
 Adjustments for Affordable Housing Structures appear in Sections 146-4.8.5 and 146-4.8.6

Standard	Single-family detached or two-family dwellings	Single-family attached	Multifamily buildings	Single-story non-residential buildings	Multi-story mixed-use or non-residential buildings	Large-scale retail large format over 75,000 sq. ft. gfa.
General building design standards						
Design variety	✓					
Distribution of masonry and architectural features	✓					
Windows	✓					
Building orientation and spacing			✓	✓	✓	✓
Massing and articulation						
Horizontal articulation		✓	✓	✓	✓	✓
Vertical articulation	✓		✓			✓ [1]
Maximum building length			✓	✓	✓	✓
Building materials						
Primary building materials	✓		✓	✓	✓	✓
Masonry standards		✓	✓			
Four-sided building design						
Façade character elements			✓	✓	✓	✓
Entry design			✓	✓	✓	✓
Roof design						
Roof materials	✓		✓	✓	✓	✓
Roof form	✓		✓	✓	✓	✓
Screening of mechanical equipment						
Rooftop equipment	✓		✓	✓	✓	✓
Ground-mounted equipment	✓		✓	✓	✓	✓
Garbage storage areas			✓	✓	✓	✓

Notes:
 [1] Only applies when more than two stories or over 30 feet tall.

If the application will include specific single-family detached home models, the models for proposed residential developments will need to follow the styles and level of quality and detail shown in the approved Master Plans. Please be aware that code has specific requirements for design variety and durability, and that the building elevations must meet a minimum score of 17 points in Section 146-4.8.3.F, Table 4.8-2 in order to receive building permits.

Acknowledged

Per the Master Plan, approval of an architectural review by the Windler Design Review Committee will be required for all proposed development. Please coordinate with all builders regarding expectations for this review process. Contact information regarding the Windler Design Review Committee is Kevin Yoshida at kevin@ideate.design or 303.807.0737.

[Acknowledged](#)

3I. Exterior Lighting

Standards for exterior lighting are found in Section 146-4.9. Show typical details of lighting on the plan and on building elevations. Include a photometric plan and lighting specifications for pedestrian lighting that might be proposed with park or other common area amenities.

Photometric and lighting specifications will be included in the second submittal, per discussion with Aja Tibbs at the presubmittal meeting.

3J. Signs & Fencing

Section 146-4.10 governs signage standards. Please review this section for complete details. Show the location of any monument signs on the plans and indicate the location of wall-mounted signs on the building elevations. If a separate sign plan will be submitted, please outline this expectation within your letter of introduction.

[Windler wide monument sign locations have been identified in the master plan and signage easements have been established at the planning level. Windler team is preparing the overall signage submittal for the City review and approval. We have included proposed monument sign locations in each neighborhood when they applied and design the landscape around it. We will refine the landscape plan if needed to integrate with the final signage location and design based on final approval of the overall signage master plan.](#)

Provide a plan for neighborhood fencing with the site plan submittal. Identify the fencing type and location of all proposed master developer / community-wide fencing. Outline general standards and requirements for any anticipated private property owner fencing.

[Fencing Plan is included in the site plan submittal that include propose locations and details of the 3' demarcation fence, 3' signature fence and 5' privacy fence.](#)

4. Adjustments

Section 146-5.4.4 details the definitions, applicability, procedures, and criteria of approval for all adjustments to development standards. If any adjustments are requested, they must clearly be listed and justified in the Letter of Introduction. They must also be listed on the cover sheet of the Site Plan and any other sheets on which they are applicable. Approvals of adjustment requests are not guaranteed. Adjustment requests should identify the reason for the adjustment, efforts to minimize the adjustment, and design elements proposed to mitigate the standards proposed for reduction. Typically, mitigation techniques should go above and beyond requirements from other code sections. If an adjustment does not meet the limits for administrative approval under Section 146- 5.4.4.F, then the adjustment will require approval from the Planning and Zoning Commission.

Acknowledged
Acknowledged

5. Submittal Reminders

5A. CAD Data Submittal Standards

The city has developed [CAD Data Submittal Standards](#) for internal and external use to streamline the process of importing AutoCAD information into the city's Enterprise GIS. A digital submission meeting the CAD Data Submittal Standards is required before final mylars can be routed for signatures or recorded for all applications. Please review these standards and ensure that files are in the correct format to avoid future delays.

Acknowledged

Acknowledged. Cad will be provided with final submittal.

5B. PDF Requirements

The application will be uploaded through the city's development review website as separate PDFs. Please ensure that all AutoCAD SHX text items are removed from the "Comment" section during the PDF creation process and that the sheets are flattened to reduce ability to select items. PDFs will be rejected during pre-acceptance reviews if they do not comply with this requirement, which could result in delays.

Acknowledged

Acknowledged

5C. Mineral Rights Notification

Please fill out the [Mineral Rights Affidavit](#) and supply this document to your Case Manager with the application submittal.

Acknowledged. Filled and included with submittal.

Pre-Submittal Meeting:

Contact the assigned Case Manager to schedule a pre-submittal meeting at least one week prior to submitting an application. At the pre-submittal meeting, staff will review the submittal requirements, discuss the review timeline, provide a fee estimate, and review the process for uploading files and inputting adjacent property owners.

Acknowledged, presubmittal meeting held on 6/6/22.

Please note that a separate pre-submittal meeting is required with Real Property for the Subdivision Plat prior to application submittal. Please contact Real Property directly to schedule this meeting.

Acknowledged, the Surveyor has been in communication with Real Property regarding this submittal and previous submittals for Windler and submittal requirements are understood.

Community Participation:

Please work proactively with registered neighborhood organizations and adjacent property owners. Registered neighborhood organizations within a one-mile radius and adjacent property owners will formally be notified of the application when a submittal has been made to the Planning and Development Services Department.

Acknowledged

Acknowledged

Community Engagement Coordinator:

Scott Campbell is the Community Engagement Coordinator for the project. He has put together a report attached to these notes listing the registered neighborhood organizations within one-mile of your proposed project and can assist in scheduling and facilitating meetings with community members. Please work with the organizations that express interest in your project to address comments and mitigate concerns

Additional information about the Community Engagement Program can be found on the Housing and Community Services page of the city website.

Acknowledged

Oil and Gas Development

We have reviewed the area of your development. There are no known plugged and abandoned (P&A) wells within your site. We do not anticipate any subsurface hazards during construction related to plugged oil and gas wells. Note that there may be existing underground pipelines in rights-of-ways. If you have questions or concerns about this, the Oil & Gas Division can assist with providing additional information.

In January 2021, the Colorado Oil & Gas Conservation Commission (COGCC) will implement new rules which include a two thousand-foot (2000') setback between oil and gas locations and certain surface features, including residences and schools. The setback is measured from the edge of the oil and gas location (also referred to as the “well pad,” which represents the area of greatest extent of surface disturbance around a well.)

A portion of your site is within this 2000' setback from a planned oil and gas facility. Axis Exploration is planning to construct the Quicksilver/DIBC 18 well site in the northeast area of your development. The current planned location for this well site is not approved through the Axis Exploration Operator Agreement with the City. The Operator Agreement does state that if an alternate location is found in Section 16 and/or Section 7 of Township 3S, Range 65W, the Operator make seek to have the Operator Agreement amended in order to have this alternate location added to the Operator Agreement, and therefore approved. No permitting documents have been submitted to the City for review, for the current planned location or any alternate location. For the current planned location, the COGCC Form 2A location permit has been approved by the COGCC. The COGCC Form 2 well permits for the current planned location have expired. Currently, there are no city regulations against constructing residences within this setback from an existing oil and gas facility, however, there is a pre-sale requirement to notify future owners of the fact.

The following notice language appears in UDO section 146-3.3.5.DD.2: “Notice to Purchasers

- A. seller of real property upon which an oil or gas well or facility has been located shall provide written notice of the existence of such well to a purchaser of such real property prior to the closing of the sale. The seller shall cause the following notice to be recorded with the clerk and recorder of the appropriate county:

Notice: The property known as [legal description and address] contains an oil and/or gas well. This requirement to provide notice to prospective purchasers and

record such notice shall only apply to the transaction between the developer or builder and the initial purchaser and does not apply upon any subsequent sale of the property.

Vendors of residentially zoned real property within a state-determined setback shall provide the following notice to prospective purchasers in 14-point bold type on a single sheet of paper that is signed by the prospective purchaser prior to entering into a contract for purchase: Notice of nearby oil and gas facility.

This property is located within a state-determined setback from an oil and gas facility. Vendors of residentially zoned real property within a state-determined setback from an oil and gas facility shall cause the following notice to be recorded with the clerk and recorder of the appropriate county:

Notice

The property known as [legal description and address] is located within a state-determined setback from an oil and gas facility.

This requirement to provide notice to prospective purchasers and record such notice shall only apply to the transaction between the developer or builder and the initial purchaser and does not apply upon any subsequent sale of the property.”

It is at your discretion whether you choose to construct residences within the state setback or modify your development plans to accommodate such. City of Aurora regulations regarding setbacks from oil and gas facilities are subject to change in the future. Even though Colorado voters struck down a proposed 2,500’ setback in 2018, future public perception may change now that the new COGCC rules are in effect.

The Oil & Gas Division will work with you during your project development to help you understand the location of current and future oil and gas facilities that may affect your site.

In the future, a horizontal well may be drilled underneath your site. If so, the depth would be greater than 7,000 feet below the surface. At that depth, we do not expect any effects to be felt at the surface. The City of Aurora has no authority or control over subsurface well equipment or operations. Contact the Colorado Oil & Gas Conservation Commission (COGCC) for more information.

Should you have any questions about oil and gas development, please reach out to Jeffrey Moore, Manager of the Oil & Gas Division.

Additional information regarding oil and gas development can be found in the data and maps on the Colorado Oil & Gas Conservation Commission website at [COGCC Home \(cogcc.state.co.us\)](http://cogcc.state.co.us) and [COGCC GISOnline \(cogccmap.state.co.us\)](http://cogccmap.state.co.us).

Acknowledged

Parks, Recreation & Open Space Department (PROS)

Project Characterization:

Based on your proposal, the following information has relevance to the determination of PROS’ requirements for this project:

- This proposal is within (under review) Windler Master Plan. Outstanding comments must be addressed within the current and under review master plan.

[Acknowledged](#)

- This proposal includes 300 single family attached and detached units.

[Based on the latest iteration, PA-7+PA-8 will have a total of 352 single family attached and detached units](#)

Population Impact:

For single-family homes, population calculations for the project are based on an average household size multiplier of 2.65 persons per unit, resulting in an overall projected population of 944 persons residing in 356 units.

Land dedication:

To ensure that adequate park land and open space areas are available to meet the needs of the population introduced into the city by the new dwelling units, section 147-48(b) of city code specifies that land shall either be dedicated on-site within the project’s limits or a cash payment in-lieu of land dedication shall be paid. The required dedication acreage is computed by applying the following standards to the projected population for the project:

- 3.0 acres for neighborhood park purposes per 1,000 persons
- acres for community park purposes per 1,000 persons
- 7.8 acres for open space purposes per 1,000 persons

The resulting acreage required is as follows:

356 Single Family Units

Neighborhood Park Land	2.83 acres	Community Park Land	1.04 acres
<u>Open Space Land</u>	<u>7.36 acres</u>		
Total Land Dedication	11.23 acres		

Please update all land dedication mentioned within the existing Form J to meet current standards as outlined above.

[Open Space tracking that is included in the Site Plan submittal.](#)

Open Space:

Land Dedication for Open Space must be outside of the 100-year floodplain. Please ensure that dedicated open space is included in Form J for only areas outside of the floodplain. Please identify a well-connected open space network throughout the site which provides a community trail network which connects neighborhood parks and central amenities to the residential network. Ensure that there is both north-south pedestrian connectivity as well as an east west connection through the site. Trails through open space corridors for open space land dedication credit should be a minimum of 10’ hard surface with 10’ of native open space on both sides of the corridor. Other open spaces must include conservation, education, or recreational value.

[Acknowledged](#)

Connectivity is a key component to good open space design. Please ensure that there is strong pedestrian connectivity within the development and to connect into the adjacent

open space and trail corridors proposed for the remainder of the Windler development and outside of the development.

[A diagram that shows proposed trails network is included in the Site Plan submittal](#)

Neighborhood Park Design:

The following are criteria for neighborhood parks:

- A service radius of ½ mile is required for neighborhood parks to all residences. Please ensure that all residential has access to a neighborhood park within ½ mile.
- Neighborhood parks may not be fully surrounded by road; therefore, the NAC may not be considered for neighborhood park credit.
- Neighborhood parks must be a minimum of 3 acres if owned and maintained by an HOA or 5 acres if to be owned and maintained by the City of Aurora. Parking lots, floodways, retention, and detention areas which do not drain within 24 hours may not be counted toward park land dedication.
- All neighborhood parks must provide the following:
 - 2 playgrounds (one for ages 2-5, one for 5-12)
 - A picnic facility,
 - Grass open play area which is level and can provide a regulation soccer field (300'x225')
 - Courts (some, not all)
 - Restrooms (if applicable)
 - Internal Paths
 - Security Lighting
 - Landscaping and Irrigation
 - Site furniture/benches
 - Bike racks
 - Trash receptacles
 - Dog waste pick up stations

[Acknowledged](#)

Pocket Park Design:

Pocket parks may be used to provide open space land dedication where there are gaps in Neighborhood Park Service Radii.

Pocket park design includes the following:

- Minimum size is ½ acres up to 5 acres
- Must include open turf lawns suitable for informal games,
- Landscaping
- Site furniture including benches and tables
- Trash receptacles
- Security lighting
- Additional facilities such as playgrounds, pavilions, and/or courts based on the needs of the neighborhood.

[Acknowledged](#)

Community Park Cash-in-Lieu Payment

Given the small overall acreage of community park land impact generated by the

population increase and the fact that the subject development is not conducive to on-site community park land dedication due to minimum park size criteria, the community park land dedication shall be satisfied by a cash-in-lieu payment prior to subdivision plat/replat. The amount of the payment is computed by multiplying the dedication acreage by the estimated market value for the land.

[Acknowledged](#)

Community Park Development Fees:

In accordance with Section 146-306 of City Code, Park Development Fees shall be collected by the city to cover the cost of constructing new park facilities to serve the needs of the projected population. Fees are based on the park land dedication acreages and an annual cost per acre for construction of park facilities. The fees, which are computed and collected on a per-unit basis, shall be paid at time of building permit issuance. The current per-unit fee of \$521.56 would apply if permits for construction of the residential units are pulled in 2022, and the total paid under either scenario would be as follows:

356 Units

\$185,675.36

PROS Requirements Caveat:

The monetary calculations presented herein are estimates based on park construction costs and a per-acre value for infill development at this point in time (current year 2022). The timing for implementation of the project may affect the ultimate amount of fees collected and other payments imposed to satisfy park-related obligations. Furthermore, if aspects of your project change, such as the number of dwelling units proposed, the park land dedication requirements may also change.

[Acknowledged](#)

Aurora Public Schools

Based on the land use plan in the Windler Zoning Map Amendment and Master Plan application, the total school land dedication obligation requirement is approximately 40 acres. As part of the Master Plan application process, Aurora Public Schools responded that it needs an 18-acre school site to serve the future residents of the Windler community. Aurora Public Schools requires cash-in-lieu of land for the school obligation that exceeds the 18-acre school site. The value of cash-in-lieu of school land will be based on the fair market value of zoned land with infrastructure in place.

[Acknowledged](#)

Aurora Water

Key Issues:

Master Utility Study needs to be brought to completion prior to any Civil Plan submittals

- ▶ A conformance letter will need to be submitted to show the additional units can be served with the proposed infrastructure in the MUS

[Utility conformance letter has been provided with this submittal.](#)

Any utility phasing must have a phasing plan submitted with the Civil Plan package

[No utility phasing is anticipated.](#)

Please determine configuration of meters early in the process and if a variance is anticipated for the layout.

Meters have been shown on the site plan. Refer to Letter of Introduction for explanation of meter placement in alleys, which has followed placement and construction in Painted Prairie.

Please note, Aurora Water is processing a non-functional turf ordinance which will limit the amount of cool-weather turf allowed in all developments. Please find the ordinance here under Item 5. Please plan to incorporate these requirements in your future submittals.

Connection fees must be paid prior to December 31st to avoid a fee increase of the subsequent year.

Acknowledged

A domestic allocation agreement will be required for connections 2" and larger.

Utility Services Available:

- Water service may be provided from: Per the MUS
- Sanitary sewer service may be provided from: Per the MUS
- Project is located on the following Map Page: 98V

Acknowledged

Utility Service Requirements:

- A Site Plan is required for this project and must show existing and proposed utilities including:
 - Public/Private Mains
 - Service Lines
 - Water Meters
 - Fire Suppression Lines
 - Fire Hydrants necessary to service your development.
 - All utility connections in the arterial roadway are required to be bores.

Acknowledged

- General utility design criteria can be found in Section 5 of the [Standards and Specifications Regarding Water, Sanitary Sewer and Storm Drainage Infrastructure](#) (Utility Manual).

Acknowledged

Utility Development Fees:

- A partial Storm Drainage Development fee is required prior to the recording of the Subdivision Plat or at the time of building permit approval if a Plat is not required. Additional Storm Drainage fees may be charged and are based on the amount of impervious surface created by this project.

Acknowledged

- The Water Transmission Development Fee and the Sanitary Sewer Interceptor Fee have been combined into the water connection fee and are required to be paid after issuance of building permit and prior to issuance of the Certificate of Occupancy.

Acknowledged

- For a full listing of Utility Fees, please see the [Aurora Water Fee Schedules](#).

Acknowledged

- Commercial users with meters one and one-half inches and smaller with landscaped areas not served by a separate irrigation system shall be charged an outdoor fee based upon the total landscaped area.

Acknowledged

Public Works Department

Key Issues:

A Detailed Traffic Impact Study (TIS), in conformance with Windler Master Traffic Impact Study (MTIS), will be required for this development. See below for additional information.

- ▶ If an interim roadway/access network is proposed, a traffic analysis for this condition would be required.

Site access drives/streets shall be spaced a minimum 150' CL-CL along collector and local roads including from intersections. Alleys shall be spaced a minimum 75' CL-CL along collectors and local roads including from intersections.

Adequate spacing for both collector and local roadway sections has been confirmed to meet these standards, except the one case in PA-7 detailed below.

- Distance between H STREET and ALLEY D is less than 75' on both ends – at intersection with 53rd Ave and at North Drive
- Justification: We request that the site plan be accepted as shown. With the depth of the lots less than 75' along H STREET, the alley must be located less than 75' from the street. A mix of product types and varying lot depths are required by Planning and therefore the alley location is set.

Traffic calming elements will be an area of focus of review for this site. See TIS requirements below.

Applicant shall install two 2" conduits and pull boxes to be owned/maintained by the City of Aurora, for future fiber optic interconnect of traffic signals along arterial roadways (i.e. Harvest Road).

- ▶ Conduit
 - Conduit material shall be Schedule 80 HDPE (or similar).
 - A #14 AWG stranded copper conductor shall be installed for city underground locating purposes.
 - A nylon pull tape with a minimum 1,250 lb. tensile strength shall be installed in all new conduit.
- ▶ Pull Box
 - Pull boxes shall be 30"x48"x24", with two-piece interlocking lids.
 - City conduit shall be installed into City Pull Boxes.

Conduit and pull boxes have been shown on site plan.

Show all adjacent and opposing access points on the Site Plan.

All access points have been identified on the site plan drawings.

Label the access movements on the Site Plan.

Access movements are full turn, unless there is an island in the street they are connect to, in which case they are Right-in/Right-out.

Objects and structures shall not impede vision within the sight triangles. Show sight triangles on the site plan and landscaping plan at all access points in accordance with City of Aurora Standard Traffic Detail TE-13. In addition, street trees shall be set back from Stop signs and other Regulatory signs as detailed in City of Aurora Standard Traffic Detail TE-13.3.

Site Triangles have been identified on both the site and landscape plans.

Add the following note landscape plans: 'All proposed landscaping within the sight triangle shall be in compliance with COA Roadway Specifications, Section 4.04.2.10'

Note is added.

Show existing stop signs and street name signs or the installation of new stop signs and street name signs by developer at the site access points onto public streets. Add the following not to the Site Plan:

- The developer is responsible for signing and striping all public streets. The developer is required to place traffic control, street name, and guide signs on all public streets and private streets approaching an intersection with a public street. Signs shall be furnished and installed per the most current editions of The Manual on Uniform Traffic Control Devices (MUTCD) and City Standards and shown on the signing and striping plan for the development.

Stop signs have been shown at applicable intersections. Note has been added to the Site Plan.

ROW/Plat:

- Designate a Public Access Easement along private drives/streets.
Easement has been identified on plans.

Traffic Impact Study:

- A Traffic Impact Study, in conformance with the Windler MTIS, will be required for this site which will include addressing the following specific items:
 - 1) Existing, buildout and 2040 average daily traffic counts.
 - 2) Trip Generation from the site.
 - 3) Site Circulation Plan and interior intersection control
 - 4) Include detailed analysis of:
 - a) All site access points
 - b) Internal collector/collector or higher classified intersection
 - c) Intersection of 56th Avenue at Fultondale Street
 - d) Intersection of 56th Avenue at Harvest Road
 - e) Intersection of 55th Avenue at Fultondale Street
 - a) Intersection of 55th Avenue at Harvest Road
 - b) Intersection of 53rd Avenue at Denali Street
 - c) Intersection of 53rd Avenue at Fultondale Street
 - d) Intersection of 53rd Avenue at Harvest Road

- e) Intersection(s) of 52nd Avenue at Denali Street
- f) Intersection of 52nd Avenue at Fultondale Street
- g) Intersection of 52nd Avenue at Harvest Road
- 2) Interior roadway ADT & classification
- 3) If a traffic signal or multiway stop warrant is met at an intersection, then a roundabout shall also be considered at the intersection.
- 4) Analysis of pedestrian connectivity. Enhancements will be required and any concerns with sight distance need to be addressed
- 5) Discussion of the application of elements from the Traffic Calming Toolbox and countermeasures applicable from the FHWA Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations (July 2018) to address any concerns for speeding, pedestrian crossings, etc. Techniques in the Traffic Calming Toolbox include: Advanced Yield Lines, Enhanced Crosswalk, High- Visibility Signs and Markings, In-Street Pedestrian Crossing Signs, Enhanced Pedestrian Crossing Sign Devices (HAWK or RRFB), Mid-Block Lane Narrowing, Curb Extension, Angled Parking, Pedestrian Safety Island, Staggered Pedestrian Safety Island, Lane Narrowing, Mini Roundabout, Speed Cushions and Chicane. Details of Enhanced Crosswalk, compact roundabout, speed cushions and chicane may be made available if requested.

The Traffic Study shall be prepared in accordance with the [City of Aurora Traffic Impact Study Guidelines](#).

Submitting the Traffic Study:

- The Traffic Study shall be sent directly to *Steve Gomez* at segomez@auroragov.org as soon as possible.
- The Traffic Study shall also be uploaded with the rest of the submittal.
- Previously approved Traffic Impact Studies/Letters are available through this [link](#).

Based on our review of the Traffic Impact Study, additional improvements may be required.

Acknowledged, traffic study is provided with the submittal based on further clarification of requirements from Steve Gomez.

Engineering Division

Key Issues:

- Public improvements for this development shall be in conformance with Public Improvement Plan (PIP), which is still under review. There also appear to be inconsistencies in the roadway classifications between the PIP and the current proposals.

The PIP has been revised and resubmitted to be consistent.

- The infrastructure plans for the adjacent roadways shall be approved prior to the approval of the site plans.

Acknowledged

- Internal roadways shall meet City of Aurora standards. Additionally, refer to Section

4.04.2.01.2 of the Roadway Manual for the applicable uses of the Local Type 2 roadway section.

Local Type 2 roadway sections are used where appropriate per Roadway Standards. Variances have been requested for modified ROW sections and vertical curb where rollover curb is not needed.

- A preliminary drainage report shall be submitted with each site plan. Detention and water quality/EURV shall be in conformance with the master drainage study. Downstream facilities must be installed prior to any on site paving and completed and accepted prior to the issuance of a Temporary Certificate of Occupancy (TCO) or Certificate of Occupancy (CO).

A preliminary drainage report has been provided for PA-7 (NHE) & PA-8 (NHF).

- Previously approved plans and reports can be found on the city's website. Instructions can be found here: Getting to Engineering Documents Online. Older documents can be provided upon request.

Acknowledged

Improvements:

Sections and details referenced in the Improvements section refer to the city's Roadway Design and Construction Specifications (Roadway Manual).

- Typical roadway sections are specified in the City Code and summarized in Section 4.08 with details shown in the Standard Detail S1.

Acknowledged

- Mountable curb and gutter shall be used on all Type 1 and 2 streets. All other streets, including those within the Urban Centers and TODs shall use 6" vertical curb and gutter.

Variances have been requested for vertical curb where rollover curb is not needed on Type 1 and Type 2 streets.

- Curb ramps must be shown (located) on the plans at all curb returns, "T" intersections, residential mail kiosks or clustered mailboxes, and any other location of public necessity. Detailed grading of the curb ramps shall be included in the civil plans.

Acknowledged. Detailed grading will be completed at construction documents.

- Flared curb cuts, Standard Detail S7.4, are not permitted for commercial/industrial or residential driveways where traffic movements would be substantial. When the number of parking spaces exceeds 20, curb returns are required, and the curb return radii shall be labeled on the plan.

Flared curb cuts are shown on the site plan for Private Residential Alleys only. We would request that the flared curb cuts be allowed for all alleys.

PA-7

- ALLEY I, J, G (2 entrances)
- ALLEY K (2 entrances)
- ALLEY E, F (2 entrances)
- ALLEY A,B, C (3 entrances)

Justification: We request to keep these alley intersections as flared curb cuts. This helps maintain the definition and character of narrow private alleys as driveways, not to be mistaken as public streets. All of the lots within the blocks exceeding the number of parking spaces have two entrances except for Alleys A, B, C which have 3.

PA-8

- ALLEY A, B (2 entrances)
- ALLEY C, D (2 entrances)
- ALLEY E, F, G (2 entrances)
- ALLEY L, K (2 entrances)
- ALLEY H, I, J (2 entrances)

Justification: We request to keep these alley intersections as flared curb cuts. This helps maintain the definition and character of narrow private alleys as driveways, not to be mistaken as public streets. All of the lots within the blocks exceeding the number of parking spaces have two entrances.

- Pedestrian Bicycle Railings will be required at and continuous along vertical separations of 30 inches, or greater, or on slopes greater than or equal to 3:1 adjacent to pedestrian areas. See Standard Detail S18.

Acknowledged

- Retaining walls shown on plans shall indicate material type and a height range or indicate a maximum height. Where appropriate, guard or handrails may be required.

Acknowledged. Retaining wall design will finalized as design progresses.

- Homes and drives are allowed to front collector streets if the average daily traffic volume is less than 4,000 and certain mitigation measures are provided. Indicate the mitigation measures on the Site Plan. See Section 4.04.2.02.4 of the *Roadway Design & Construction Specifications*, October 2016 edition.

Acknowledged

- Homes are allowed to front a local street within 75-feet of an arterial street if the average daily traffic volume is less than 2,000 and certain mitigation measures are provided. Indicate the mitigation measures on the Site Plan/Contextual Site Plan. See Section 4.07.7.02.5.04 of the *Roadway Design & Construction Specifications*, October 2016 edition.

Acknowledged

- Street lights are required along adjacent roadways. Please refer to the Draft Lighting Standards for street light spacing, location, wattage, etc., information. Street lights along public right-of-way shall become city-owned and maintained once they have been installed and the final acceptance letter for the lights has been issued. Street light locations shown on the site plan are conceptual. The street lighting plan shall be included with the Civil Plan submittal and will determine final street light locations based on a photometric analysis.

Acknowledged, conceptual street light locations have been provided.

ROW/Easements/Plat:

- ROW dedication is required for public roadways.
- The dedication of a 25-foot lot corner radius is required at the intersection of arterial roadways, a 20-foot lot corner radius is required at the intersection of collector roadways, and a 15-foot lot corner radius is required at the intersection of local roadways.

Acknowledged, corner lot radii has been provided for all applicable lots.

- Please coordinate with the Real Property Division of Public Works for the dedication of any required easements. If a plat will be prepared for this development, the plat can cover the required easements.
 - Sidewalk easements may be required for new sidewalk installed.
 - A drainage easement shall be required for any detention/water quality facilities on site. This drainage easement shall tie to a public way.
 - Utility easements shall be required for any proposed water/sanitary sewer/public storm sewer located outside of public right-of-way.
 - Public access/fire lane easement shall be required for fire lanes outside of public right-of-way. Please coordinate with Life Safety for their alignment.

Acknowledged

Drainage:

Drainage design standards can be found in the city's ["Storm Drainage Design and Technical Criteria"](#).

- Per Section [138-367](#) of the Aurora Municipal Code, a Preliminary Drainage plan and report is required prior to Site Plan or Plat approval. A Preliminary Drainage Plan and Report shall be submitted at the time of Planning Department application submittal. A review fee shall be paid to the city prior to acceptance of the preliminary drainage report. The site plan will not be approved until the preliminary drainage report is approved.

Preliminary Drainage plan and report have been provided with this submittal.

- The engineer is responsible for researching and determining if there has been a study by Mile High Flood District (MHFD) proposing improvements within or adjacent to said development. Any such improvements may be required to be constructed with the subject development. Coordination with MHFD and the city shall be initiated in such case at the master plan level or as soon as determined with any proposed development.

Acknowledged, no MHFD studies are within the boundary of PA7 or PA8.

- Under the provisions of Colorado Revised Statute 37-92-602(8), any detention or infiltration facility that becomes operational after August 5, 2015, is required to notify downstream water rights holders prior to operation. Mile High Flood District (MHFD) has created a spreadsheet form (called *SDI Design Data*) for determining compliance with the statute and a web portal that will send a weekly e-mail notification to downstream water rights holders, satisfying the notification requirements. The developer will be responsible for having a

professional engineer, licensed in the State of Colorado, complete the *SDI Design Data* and uploading to the web portal. Public Works Engineering will verify the information matches the final drainage report. Notification must be made before Civil Plans will be approved or Stormwater Permits will be issued.

Acknowledged

- Detention of storm drainage is required for this site and shall be incorporated on the site, unless other accommodations are approved by the City Engineer.

Regional detention is provided in accordance with the Master Drainage Study. Refer to the Preliminary Drainage Report included in the submittal.

- Per City of Aurora Storm Drainage Design and Technical Criteria Section 3.61, underground detention may be used only as a last resort and must be approved by the City Engineer, when all other alternatives are exhausted. If a development chooses to propose underground detention, they are doing so at-risk of significant redesign if the underground detention is not approved. A variance, with supporting documentation, in the preliminary drainage report for underground detention will be evaluated on a case by case basis.

Acknowledged, adequate detention has been provided for this development and no underground detention is being proposed.

- Release rate for the detention pond shall be based upon the [“Storm Drainage Design and Technical Criteria”](#) Manual, latest revision.

Acknowledged

- Storm water from concentrated points of discharge from a minor storm event shall not be allowed to flow over sidewalks but shall drain to the roadway by the use of sidewalk chase sections. Sidewalk chase sections shall not be located within a curb cut, driveway, curb ramp, or curb return.

Acknowledged

- For alley loaded product areas with more than the equivalent of 2 lots draining to the private alley, flows cannot cross the sidewalk. One of the following treatments shall be utilized unless otherwise approved by the City Engineer: 1. The 2-year storm event shall be collected prior to the sidewalk crossing. 2. The alley v-pan shall be warped to curb returns which shall include curb ramps with truncated domes. 3. The v-pan of the alley shall be perpetuated to the connecting street with the sidewalk approaching the alley terminated with truncated domes just prior to the alley. Any warping of the v-pan shall occur downstream of a line parallel to the adjacent sidewalk.

Acknowledged, final grading and any required warping will be designed with the Construction plan grading.

- Extend storm sewer through the site, including inlets, pipes, manholes, etc., as needed.

Acknowledged, storm sewer is shown in utility plans.

- Storm sewer system does not extend to this site.
 - Extend storm sewer to this site; or

- Discharge onto the street through a chase; or
- Discharge onto the adjacent property in accordance with the approved master drainage study/preliminary drainage study for this development.

Acknowledged, storm sewer is shown in utility plans.

Fire/Life Safety Comments – Building Division

Address Directory Signs for Single-Family Dwellings Facing Green Belts instead of Public Right-of-Way:

An approved address directory shall be shown within the detail sheet of the site plan and/or civil plan sign package. Address Directory Signs must be installed at properties where the single-family unit is facing a green belt and access to the unit is from garage of an adjacent access road.

Acknowledged

- Adjacent public/ private roadways, or fire lane easements/public access easements must provide emergency access to within 150' of all exterior portions of the first floor of each structure. The utilization of a greenbelt product cannot exceed this requirement.

Acknowledged. See Fire Access sheets for alleys utilized as fire access.

Addressing Requirements:

All buildings or structures, except accessory buildings, shall display the proper building number in the manner provided in this article. It shall be the responsibility of the owner, occupant or any person obtaining a building permit to place such number in the manner provided in the Aurora City Code of Ordinance, Chapter 126 - Article VII - Numbering of Buildings.

Acknowledged

Adopted Codes by the City of Aurora – Setbacks:

The site plan and civil plans must reflect the setback requirements of the 2015/2021 International Building and Fire Code for placement of the structure(s) in relation to adjacent buildings, property lines, public ways, accessible walkways, etc. To view the 2015/2021 International Codes please utilize the following hyperlink; [ICC Codes Online](#).

Acknowledged

- The Aurora Building Division currently utilizes the adopted 2015 International Codes Series except for the 2020 NEC. Our next code adoption cycle will be for the 2021 International Code Series, along with the 2020 NEC as of January 8, 2022. A 9-month grace period will be allowed after the formal adoption of the 2021 ICC codes to utilize the 2015 ICC codes until October 31, 2022.

Acknowledged

- Show the distance of new or existing lot lines to proposed exterior walls of structures on the site plan.

Acknowledged, no structures are proposed with this plan

Civil Plans:

Based on the discussion within the pre-application meeting the following information must

be reflected within the Civil Plan package submitted to Public Works Department.

- [Dead-End Fire Lane Detail](#)
- [Fire Lane Sign Detail](#)
- [Grading Plan](#)
- [Handicap Accessible Parking Signs](#)
- [Sign Package](#)
- [Signature Block](#)
- [Street Standards and Street Section Details](#)

Acknowledged

Fire Department Access:

Based on the information presented so far, the type(s) of fire apparatus access road(s) needed for this particular site is:

- [Fire Lane Easement](#)
 - Buildings less than 30' in height require only a 23' wide fire lane easement with 29' inside and 52' outside turning radii. Building greater than 30' in height require a 26' wide fire lane easement with a 26' inside and 49' outside turning radii.

Variations have been requested for some alleys, and turning templates have been shown in fire access easement to demonstrate that the Aurora standard fire trucks will be able to maneuver within given radii.

- Buildings greater than 30' in height are regulated by the 2015/2021IFC Section D105 and require a both a 26' Fire Lane Easement and two points of emergency access. Typically, the 26' fire lane easement is located on the front main entry side of the structure within a minimum of 15' and a maximum of 30' from the exterior wall of the building. Structures greater than 30' in height also require a second point of emergency access.

Acknowledged

Fire Hydrants:

The number and spacing of fire hydrants are determined using the 2015/2021 IFC, Appendix B & C. As indicated in the previously stated code sections, fire hydrant coverage requirements include both internal site areas and abutting public street systems.

- In single-family detached residential sites, the IFC reflects an exception in Section 507.5.1 that allows IRC R-3 dwellings to utilize a 600' on center spacing of fire hydrants.

Acknowledged, fire hydrant layout provided

Fire Sprinkled Structures:

The requirements for the installation of a fire sprinkler system are provided within the Chapter 9 of the 2015/2021 IFC and IBC.

General Comments:

- Our jurisdiction has amended the IFC through a city ordinance that removes the requirement for fire sprinkling R-3 Single-Family residences. During the pre-application meeting it was stated that these units would be

IRC R-3 Occupancy. If this is changed to IBC R-2 occupancy, then a fire sprinkler system will be required for these units.

Acknowledged

Accessibility Requirements:

The City of Aurora reviews accessibility requirements based on 2015/2021 IBC, Chapter 11, the 2009/2017 ICC/ANSI A117.1 and the 2003 Colorado State [House Bill 03-1221](#), Article 5, Standards for Accessible Housing.

- [Residential](#)
- Please show the location of all mail kiosks proposed within this site. Public Works will require a curb ramp to access the mail kiosks from the adjacent urban streets. A detail will be needed of the mail kiosk layout that includes the mailboxes, sidewalk, street and curb that reflect the way these elements will meet the accessibility requirements of the ADA, USPS, ICC A117.1, 2009/2017 edition.

Mail kiosk locations are shown in site plan and landscape plans.

Legend:

The cover sheet must include a "Site Plan Legend" reflecting both existing and/or proposed site elements that are existing or proposed within site.

Acknowledged, provided on second page due to space limitations on cover sheet

Phasing Plans:

A phasing plan must be provided with the Planning Departments Site Plan and the Public Works Departments Civil Plans submittals.

No phasing plan is anticipated

Site Plan, Civil Plan, Framework and General Development Plan, and Plat Notes:

The notes being provided below must be included on the cover sheet of the indicated submittal type.

- [\(Framework and General Development Plan Note\) On-Site and Off-Site Infrastructure Requirement](#)
- [Whelen Warning System Requirements](#)
 - As each CSP and Plat are submitted, a possible land dedication for placement of a Whelen Siren system will be assessed.
 - Whelen Siren Access Requirements:
 - Provide a 12' wide concrete access drive.
 - Design as a 6" reinforced concrete drive surface.
 - Show it as coming alongside the tower for parking and maintenance.
 - If this access drive creates a dead end longer than 150', a turnaround is highly recommended, and we may need to discuss it further. If it is less than 150', it should be adequate without a turnaround. (You should be able to control the length of the access drive since you have some latitude re: the tower setback from the community center access drive).
- [\(Plat Note\) If Plat does not contain a Dedicated Fire Lane Easement](#)
- [\(Plat Note\) If Plat Contains Fire Lane Easement](#)
- [\(Site Plan Note\) Addressing](#)
- [\(Site Plan Note\) Aircraft Noise Reduction \(LDN\)](#)
 - This area is within a noise mitigation area. [Sec. 22-425](#)

- [\(Site Plan Note\) Americans with Disabilities Act](#)
 - [\(Site Plan Note\) Emergency Ingress and Egress](#)
 - [\(Site Plan Note\) Fire Lane Easements](#)
 - [\(Site Plan Note\) Fire Lane Signs](#)
- Acknowledged, all applicable notes have been included

Site Plan Data Block:

The site plan must include a “Data Block” on the cover sheet that reflects all items indicated within the “link” that apply to your project.

Acknowledged, Data Block has been included on the cover sheet.

Special Design Considerations:

Based on the information presented in the pre-application meeting, these additional Life Safety criteria must be shown on the site plan, plat and civil plans.

- [Access to within 150 feet of Each Structure](#)
- [Access Road Width with a Hydrant](#)
- [Aerial Fire Apparatus Access Roads](#)
- [Fire Apparatus Access Road Specifications](#)
- [Combined Fire Lane, Public Access and Utility Easements](#)
- [Construction of Fire Lane Easements and Emergency Access Easement](#)
- [Cul-De-Sac's](#)
- [Dead-end Fire Apparatus Access Roadways](#)
- [Encroachment into Emergency Access or Fire Lane Easements are Prohibited](#)
- [Grade](#)
- [Labeling of Easements on the Site Plan, Plat and Civil Plans](#)
- [License Agreement](#)
 - Construction of fire lanes using alternative surfacing materials other than asphalt and concrete and/or installations of gating systems crossing a dedicated fire lane easement will require a license agreement though Real Property.
- [No Parking is allowed within a Fire Lane Easement](#)
- [Private Streets Constructed to Public Street Standards](#)
- [Pocket Utility Easements for Fire Hydrants](#)
- [Public Street Systems Adjacent to Site](#)
- [Remoteness](#)
- [Speed Bumps](#)
- [Snow Removal Storage Areas](#)
- [Two points of Emergency Access](#)
- [Width and Turning Radius](#)

Acknowledged, all applicable notes have been included

Trash Enclosure:

Per the 2015/2021 International Fire Code, Section 304.3.3, dumpsters and containers with an individual capacity of 1.5 cubic yards or more shall not be stored in buildings or placed within 5 feet of combustible walls, openings, or combustible roof eave lines.

Acknowledged

Real Property Division

Subdivision Plats:

- The property has never been platted and shall be subdivided at this time in order to obtain a building permit. Plats must be prepared using City of Aurora specifications provided in our most current [Subdivision Plat Checklist](#). Plat review may run concurrently with your other Planning Department submittals.
Acknowledged
- A **presubmittal meeting** with Real Property is required on all plat submittals so our team may verify that basic elements have been addressed before they are submitted to Planning. This 30-minute meeting is for the 1st submittal of plats only and is by appointment only. Call *Darren Akrie* at 303.739.7300 to schedule your appointment. The person preparing the plat and your project manager should attend the meeting. Please bring two sets of the plat.
Acknowledged. The surveyor has been in contact with Real Property on previous Windler Plat submittals and understands the plat requirements for submittal.

Site Plans:

A Site Plan will be required by the Planning Department. Real Property has items that need to appear on that site plan above and beyond what other departments may require. These items are listed on the Real Property [Subdivision Plat Checklist](#).

Acknowledged

Separate Documents:

- During the pre-application meeting no requirement for separate documents were specifically identified for your site as proposed. However, review of your actual Site Plan when submitted may identify additional conditions which will require a separate document. Following are the links to additional information if needed later in your formal review process:

- [Dedications Packet](#)
- [Easement Release Packet](#)
- [License Agreement](#)

Acknowledged

- **Offsite easement dedications** may be required to make your project work. It's up to the developer to obtain these easements for the city, pay compensation, etc. Dedication documents must be prepared using Real Property specifications which can be found in the [Dedications Packet](#). Once complete and accurate easement dedication information is submitted to Real Property, it takes **about 8 weeks** to complete the process. They must be complete and ready to record before Real Property will record the Plat and/or Site Plan.

Acknowledged

- If there are existing easements that are no longer needed, the city will require the developer to make application to the city to release those easements. Easement release documents must be prepared using Real Property

specifications and are available in the [Easement Release Packet](#). Once complete and accurate easement release information is submitted to Real Property, it takes about **8 weeks** to complete the process. They must be complete and ready to record before Real Property will record the Plat and/or Site Plan.

Acknowledged

- No portion of any roofed structure or footers may encroach into any easement. However, you may have items that encroach into city-owned property or easements (i.e. retaining walls, medians, stairs, etc.). If allowed, these types of encroachments require a **License Agreement**. Requirements can be found in the [License Agreement Packet](#). It takes **8 weeks** to complete the process after submittal. The License Agreement must be completed before the Site Plan is recorded.

Acknowledged, no encroachments are anticipated

- If a requirement for new street lighting is identified during the review process, this may be an opportunity to partner with cell carrier providers. New technology allows these providers to incorporate their technology with street lighting. These carriers are willing to take on the cost of purchasing and installing a light with qualifying projects. Please contact *Leslie Gaylord* at 303.739.7901 for additional details and contact information.

Acknowledged

STEP II – CONSTRUCTION DOCUMENT PHASE **Civil Engineering Plans**

Civil Construction Plans are required for your project as proposed and shall be submitted electronically.

Use of the Batch Standards Checker Tool is requested for this project.

Civil Engineering Plan Review (see links below for additional information):

- Process
- Review Schedule
- Fees

Prior to submittal of the electronic Civil Construction Plans, the civil consultant must schedule a pre- submittal meeting with Christopher Eravelly at 303.739.7457 or ceravell@auroragov.org. Civil Plans and Reports are required for this pre-submittal review. Also copy of the pre-application meeting notes is required and a copy of the submitted site plan, including the landscape plan. At this meeting the Civil Plans shall be reviewed for completeness. A checklist is used to ascertain completeness. The engineer shall fill out the checklist and submit it for the pre-submittal meeting. A pre-submittal meeting will not be scheduled until there are no outstanding comments remaining on the preliminary drainage report/letter.

Civil Construction Document Plan Set generally includes the following plans:
Stormwater Management Plan

Final Drainage Plan/Report
Final Grading Plan
Utility Plan and Profiles
Street Plan and Profiles
Area Grading Plans
Signing and Striping Plan
Street Lighting Plan
Acknowledge

Phasing shown on the Site Plan shall also be represented on the Civil Plan drawings.\

Acknowledged

Aurora Water

General Requirements:

- Utility Plans will be required with the Civil Engineering Plans:
 - Utility Plans shall be prepared in accordance with the Utility Manual
 - Utility Plans must be approved prior to obtaining building permits
 - Utility Plans must include:
 - Fixture Unit Table and Meter Sizing Tables
 - Water Service and Water Meter locations
 - Sanitary Sewer Service Lines
 - Resistivity Tests for any public water mains installation per Section 20 of the Utility Manual.
 - Cross Connection Control Devices are required for:
 - Fire Service Lines
 - Commercial and Domestic Water Service Lines.
 - These devices are required to be located within the building or within a heated and drained vault after the water meter.

Construction Stormwater Quality Requirements:

- A Stormwater Quality Discharge Permit and Stormwater Management Plan and Report will be required for this project. See the latest revision of the City of Aurora [Rules and Regulations Regarding Stormwater Discharges Associated with Construction Activities](#) Manual (SWMP Manual) for more detailed requirements. A [Colorado Discharge Permit System \(CDPS\)](#) (CDPS) permit may be required by the State Health Department if a City of Aurora Stormwater Quality Discharge Permit is required.
- CAD Data Submittal Standard: The City of Aurora has developed a CAD Data Submittal Standard for internal and external use to streamline the process of importing AutoCAD information into the city's Enterprise GIS. Digital Submission meeting the CAD Data Submittal Standard are required by consultants on development projects when submitting to the city for signature sets and on capital projects funded by the city. Details of the CAD Data Submittal Standard can be found on the [CAD Standards](#) web page.

Acknowledged

Public Works Department

Construction documents should reflect all approved Access, Right of Way, Easements,

and Public Improvements that were included and approved on the Site Plan and Plat for your project.

Acknowledged

Traffic Engineering

- The Construction Documents shall include a Signing and Striping Plan and Traffic Control Plans. If lane closures are required per the Traffic Control Plans, occupancy fees will apply. The calculation for these fees is available on the city's website or in the Development Handbook.
- Place a note on the Construction Site Plan or Grading Plan indicating all construction vehicles (including construction workers' vehicles) shall access the site from designated truck routes, via 56th Avenue or Harvest Road and not through the adjacent residential neighborhood(s).

Acknowledged

Engineering Division

General Requirements:

- All new developments and redevelopments are required to develop and implement a permanent condition Stormwater Management Plan (SWMP) in conjunction with the overall drainage plan for the site. The SWQCP shall be included in and become part of the preliminary and final drainage reports. The SWQCP shall discuss and propose the solutions to permanently enhance the quality of stormwater runoff through the site.
- The SWMP shall be developed by applying the permanent water quality "best management practices" described in Volume 3 of the USDCM. The SWMP shall be shown in a separate section of the drainage report. Proposed permanent stormwater quality enhancement facilities shall be sized and located on the drainage map (see section 2.42, "[Storm Drainage Design and Technical Criteria](#)" manual). The development community is encouraged to use multiple BMPs in creative and non-traditional site design to achieve the water quality objectives.
- A drainage easement is required for stormwater quality detention ponds. This easement shall connect to an access easement that ties to public right of way for access to the facilities. These easements shall be executed prior to the approval of the Civil Plans.
- An Inspection and Maintenance Plan (I and M Plan) shall be developed concurrently with the design of the permanent BMP's and submitted with the final drainage plan and report for approval. Refer to Section 5.09 of the [Water, Sanitary Sewer, and Storm Drainage Infrastructure Standards and Specifications](#) as well as the 2010 [Storm Drainage Design & Technical Criteria](#) manual's appendices for direction on preparing an I and M Plan, including the Maintenance Agreement. A signed Maintenance Agreement shall be submitted with the signature set of civil plans and must be approved prior to approval of the Civil plans.
- The civil plans will not be approved until the preliminary drainage report/letter is approved and the plat is ready for recordation.

Acknowledged

Roadway Design and Construction Specifications:

- Roadway construction shall conform to the "[City's Roadway Design and Construction Specifications](#)" latest edition. The city considers the burden on you (the developer) for not only your front footage, but also to construct all needed offsite transitions to match the existing roadway(s).
- All road cuts or other roadway disturbances within the City of Aurora's public right-of-way shall be repaired and restored according to the standards specified in Section 36 of the city's Roadway Design and Construction Specifications, and any other requirements specified elsewhere. If more than 500 square feet of existing roadway is disturbed within one block, the construction area shall be milled and overlaid prior to the issuance of the Certificate of Occupancy.
- *Fire lanes.* All primary fire lanes shall be constructed to an improved pavement surface (concrete, asphalt, or pavers). Secondary accesses in landscaping and other areas, need to be designed in accordance with the city's adopted Fire Code requirements, but may be permitted to utilize other materials and options. The proposed secondary access materials shall be approved by both Life Safety (Fire Marshal) and the City Engineer.

Acknowledged

Building Plans

Building Plan Review

- [Process](#)
- [Review Schedule](#)
- [Fees](#)

The comments made during the meeting address large-scale issues. We strongly recommend that a code consultation meeting be scheduled to discuss more detailed concerns.

During the development review process, you will not need to submit any documentation to the Fire Department for review. The Life Safety group within the Aurora Building Division conducts all site development and construction plan reviews on behalf of the Aurora Fire Department.

The links below contain additional information and requirements for completion, submittal, and permitting of your building plans.

Permit Types:

- Based on the information provided during the pre-application meeting, the Building Division would classify your proposed scope of work under the following permit type.
 - [Single Family Residential or Master Plan Single Family Permits](#)

Key Issues:

- ▶ If your architect would like to set up a preliminary building construction plan submittal meeting, please contact our Plans Examiner Manager Jose Rodriguez (jcrodrig@auroragov.org).
- ▶ On January 8, 2022 the 2021 versions of the International Codes became effective in the city of Aurora. Applicants who wish to build their projects to the requirements found in the 2021 codes are allowed to do so and should notify

- Building Division staff at time of permit submittal of this decision.
- ▶ The construction industry is experiencing unprecedented supply chain issues which has not only affected costs, but also inventory and delivery timelines. Due to nationwide shortages of various building materials, the city of Aurora is extending the deadline by which all submittals will be reviewed for compliance with the 2021 codes until October 31, 2022. As this date draws closer, we will provide updates on any changes to this deadline.
 - ▶ In determining which code series to utilize (2015 or 2021) please be aware that once chosen, only that code series can be utilized throughout the plan review and inspection processes.

Accessibility:

The City of Aurora enforces handicapped accessibility requirements based on 2015/2021 IBC, Chapter 11, and the 2009/2017 ICC 117.1.

Adopted Codes by the City of Aurora:

This “link” will provide a current listing of all adopted building codes and ordinances utilized by the Aurora Building Division. To view the 2015/2021 International Codes please utilize the following hyperlink; [ICC Codes Online](#)

Building Division General Comments:

The function of the Building Division in the development process involves assistance with building code questions. This “link” will provide answers to the most typical initial questions concerning the role of the Building Division.

Checklist for Plan Review Submittals:

The Aurora Building Division has established a number of checklists that reflect specific construction plan submittal and permit requirements. A copy of these checklists can be obtained through the City of Aurora website or by clicking on the link provided here.

Day-Night Sound Level (LDN or DNL):

C.O.A Building and Zoning Code, Section 22-425 through 22-434 provides three methods for residential and commercial building design/construction to comply with the aircraft noise reduction criteria of this Code.

Geographic Design Criteria:

New construction must adhere to the climatic and geographic design criteria provided using the hyperlink above.

Occupancy Specific Building Code Requirements:

Based on the information provided, your building occupancy or occupancies are as follows.

- R-3 IRC Occupancy - Residential occupancies shall include buildings arranged for occupancy as Residential Care/Assisted Living Facilities including more than five but not more than 16 occupants, excluding staff. Group R-4 shall meet construction requirements for Group R-3 or shall comply with the IRC.

Single-Family Master Plans:

Master plans can be used for each identical townhouse type. Please utilize our [IRC ONE AND TWO FAMILY RESIDENTIAL](#) checklist.

Townhouses:

- Townhomes are considered single-family one and/or two-family dwellings by the International Residential Code (IRC) and designated as Group R-3 occupancies. As such, R-3 occupancies are to be served by individual utilities where the individual home owner has sole control of the shut off and main circuit breaker for their property. Ganged Meters for Gas and electric are not allowed in the City of Aurora for IRC R-3 townhouses. Where ganged meters are intended, the townhouses will be designated as International Building Code (IBC) group R-2 occupancies requiring residential fire sprinkler installations. The site plan and civil plan utility sheets must show service entrances for all utilities in order to define occupancy designation for the structures.

Request for Modification or Alternative Material:

Per the 2015/2021 IFC, Section 104.10 and 104.10.1, whenever there are practical difficulties involved in carrying out the provisions of this code, the fire code official shall have the authority to grant modifications for individual cases, provided the fire code official shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements.

Acknowledged

Real Property Division

Reminder – Prior to building plans submittal, processing of any/all required separate documents should be started so that this process does not interfere with permit issuance.

Acknowledged

STEP III – CONSTRUCTION PHASE

Before any construction may commence, a contractor licensed in the City of Aurora must be issued the appropriate permits for all work to be performed. Licensing information is available on the city's website.

Aurora Water

Utility Connection Fees:

- Water Service Connection Fee
- Metro Sanitary Sewer Connection Fee
- Sanitary Sewer Connection Fee

Fees may only be paid after issuance of building permit and must be paid prior to issuance of the Certificate of Occupancy. This is required for new services and when meter sizes are upsized.

- Wet Tap Fees:
 - Apply when making connections to existing water mains for water line extensions, fire hydrant lines, and fire service lines.

- Irrigation Water Meter Fees:
 - Will be calculated in accordance with the City Ordinance for irrigated common areas in Single- Family Detached and Commercial areas.
 - The Landscape Plan must identify the “NON-WATER CONSERVING” and “WATER CONSERVING” areas used for the meter fee calculations.
 - For a full listing of Utility Fees, please see the [Aurora Water Fee Schedule](#).
- Acknowledged

Public Works Department

Engineering Division

- A geotechnical and pavement design report is not required for paving of new or existing private parking lots, fire lanes, driveways, and private streets (other than TODs and Urban Centers). The civil plans shall have the default pavement thickness, obtained from the Roadway Manual, labeled on the plans and a note indicating the type of soils within the project, unless the developer submits a pavement design for review and approval. A paving permit for this private infrastructure is **not** required. **A Private Development Pavement certification shall be required to be submitted prior to issuing a Certificate of Occupancy.** See [Section 5.01.2.02](#) for more information. The developer/contractor is responsible for the required testing, backfill, and compaction for all wet utilities prior to paving. It is the developer/contractor’s risk to begin paving without the initial acceptance of the wet utilities.

Public streets are required to have geotechnical and pavement design reports approved before a paving permit will be issued. Please note the requirement for composite pavement sections in Section 5.00. Also, streets are required to have French drains (for concrete pavements and bituminous composite pavement sections) at the back of curb at low points in the streets and be extended 100-feet on both sides of the low point, unless the geotechnical pavement design report indicates the presence of high ground water. Then, the French drains shall be extended in accordance with the recommendations of the pavement design report.

- A new Certificate of Occupancy needs to be issued for this site. Aurora City Code requires all public improvements (see definition below) be completed, escrowed for, a deferral granted, or have a Public Improvement Plan (PIP), indicating when the improvements will be installed, in place prior to issuance of the Certificate of Occupancy.
- Public improvements shall mean and include, but not by way of limitation, the construction, reconstruction, and improvement of the following:
 - collector streets
 - local streets
 - one-half of all streets abutting subdivided or platted land, including any required offsite transitions back to existing street sections
 - fire lanes

- alleys
- culverts
- curbs, gutters, curb ramps, and sidewalks
- monuments and range boxes
- sanitary sewer mains, including laterals to each lot line
- storm drainage
- detention and water quality facilities, including necessary structures
- street lighting
- median construction
- water mains, hydrants and valves
- tree plantings and landscaping
- repairs and replacements thereof necessitated by construction activity pursuant to issuance of a City of Aurora certificate of occupancy.

Acknowledged

Building Division

Key Issue:

- ▶ Once the building permit is issued it is recommended that the General Contractor (GC) schedule a pre- construction meeting through the Office of Development Assistance Project Manager. The meeting will consist of the Public Improvement Supervisor, Building Division Inspector Supervisors, and a Fire/Life Safety Supervisor. These meeting are highly beneficial to both the GC and city staff in addressing inspection requirements that assist in obtaining a TCO or CO in a timely manner.

Construction Permits:

Please click on the link provided for a listing of required construction permits.

Fire Safety during Construction, Alteration or Demolition of a Building:

Utilize the requirements of the 2015/2021 IFC, Chapter 33 for both construction and demolition of any structure within your site. To obtain a full copy for fire department access and water supplies to a construction site, please call the Building Department at 303.739.7420.

Access Roadways during Construction:

Please click on the "link" provided for requirements for fire department access during construction.

Acknowledged

Thank you for your review and please contact me if you have any questions on the submittal or need any information. My phone number is 303.968.5505.

Regards,



Debbie Klisis, PE
Project Manager
Olsson, Inc