



Planning Division  
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June 29, 2021

**Response: July 7, 2021**

Jessica Maitland Mayo  
Judi's House/JAG Institute  
1741 Gaylord Street  
Denver, CO 80206

**Re: Technical Submission Review – Judi's House/JAG Institute – Site Plan**  
Application Number: **DA-1787-09**  
Case Numbers: **2020-6057-00**

Dear Ms. Mayo:

Thank you for your technical submission, which we started to process on Tuesday, June 1, 2021. We have reviewed your plans and attached our comments along with this cover letter. The first section of our review highlights our major comments. The following sections contain more specific comments, including those received from other city departments and community members.

Note that all our comments are numbered. When you resubmit, include a cover letter specifically responding to each item. The Planning Department reserves the right to reject any resubmissions that fail to address these items. If you have made any other changes to your documents other than those requested, be sure to also specifically list them in your letter.

As always, if you have any comments or concerns, please let me know. I may be reached at (303) 739-7184 or [hlambo@auroragov.org](mailto:hlambo@auroragov.org).

Sincerely,

Heather L. Lamboy, AICP  
Planning Supervisor  
City of Aurora Planning Department

cc: Julie M. Eck, Davis Partnership Architects 2301 Blake St Suite 100, Denver, CO 80205  
Meg Allen, Neighborhood Liaison  
Jacob Cox, ODA  
Filed: K:\\$DA\1787-09tech



## Technical Submission Review

### SUMMARY OF KEY COMMENTS FROM ALL DEPARTMENTS

- Please address comments regarding Knox boxes (Life Safety) **Response: Knox Box on elevations matches site plan**
- Make minor corrections to Landscape Plans. **Response: comments addressed**
- Both and License Agreement and Easement Dedication are required. Please remember that this process takes approximately 6-8 weeks to complete. Mylars cannot be recorded until this process is complete. **Response: noted**

### PLANNING DEPARTMENT COMMENTS

#### 1. Community Questions, Comments and Concerns

1A. No comments have been received.

#### 2. Landscaping Issues (Kelly Bish / 303-739-7189 / [kbish@auroragov.org](mailto:kbish@auroragov.org) / Comments in bright teal)

*Sheet 5 Landscape Plan*

- 2A. One tree appears to be missing a label. **Response: corrected**
- 2B. Select just two tree species for along E. 25th Avenue. **Response: two species now shown**
- 2C. Turn off the heavy dashed line. See plan. **Response: corrected**

*Sheet 6 Landscape Plan Notes & Schedules*

- 2D. Provide a table documenting the Special Landscape Buffer along the north and how the buffer requirement is being met. **Response: comment added**
- 2E. The Standing Ovation Serviceberry is actually a shrub and should be moved to the shrub category in the plant list. **Response: adjusted**
- 2F. Update the size of the ornamental trees. They should be 2" caliper. **Response: adjusted**
- 2G. Update the landscape tables per the comments provided. **Response: adjusted.**

### REFERRAL COMMENTS FROM OTHER DEPARTMENTS AND AGENCIES

#### 3. Civil Engineering (Kristin Tanabe / 303-739-7306 / [KTanabe@auroragov.org](mailto:KTanabe@auroragov.org) / Comments in green)

- 3A. Show the proposed streetlight on the site plan. **Response: streetlight shown**
- 3B. Include a fixture for the proposed streetlight SL-1. **Response: fixture shown**

#### 4. Fire / Life Safety (Jeff Gorman / 303-739-7464 / [jgoorman@auroragov.org](mailto:jgoorman@auroragov.org) / Comments in blue)

*Sheet 4 of 12 Grading & Utility Schematic*

- 4A. The Knox box and Approved Knox hardware for the FDC are different. Please label the location of the Knox box separately and include the Knox box symbol in the legend on this sheet. **Response: corrected and shown on the legend**

*Sheet 8 of 12 Building Elevations*

- 4B. This location of the Knox box does not reflect the location shown on Sheet 4. Relocate this Knox box to the location shown on Sheet 4 next to the door. **Response: adjusted on the elevation**

#### 5. Aurora Water (Ryan Tigera / 303-326-8867 / [rtigera@auroragov.org](mailto:rtigera@auroragov.org) / Comments in red)

5A. No additional comments.

#### 6. Real Property (Maurice Brooks / 303-739-7294 / [mbrooks@auroragov.org](mailto:mbrooks@auroragov.org) / Comments in magenta)

- 6A. There are steps and Railings on the West side of the site located in the Utility easement. Those items will need to be covered by a License Agreement. Contact Grace Gray at [ggray@auroragov.org](mailto:ggray@auroragov.org) to start the process. Dedicate the sidewalk easement and the Lot corner radii by separate document. Contact Andy Niquette at [dedicationproperty@auroragov.org](mailto:dedicationproperty@auroragov.org) to start the process. **Response: Noted and license agreement will be provided. Easement sent to Andy Niquette for review.**